



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
AGENDA
June 2, 2015**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A. OPENING PROCEDURES – 7:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	6
1. Superintendent's Report	
1.1. Developer Fees and Collection Report	7
1.2. Enrollment Report	8
1.3. Schedule of Upcoming Events	9
2. Spotlight on Learning: Eighth Grade Student Academic Achievement Awards	10
<i>Following the Academic Achievement Awards, the Board will take a short break for a reception honoring all of the participating students.</i>	
C. PUBLIC COMMUNICATION	11
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. PUBLIC HEARINGS	12
1. <u>Local Control Accountability Plan (LCAP)</u>	13
2. <u>2015-16 Adopted Budget</u>	14

E. CONSENT ITEMS

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Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1. Approval of Minutes

16

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

2.1. Approval/Ratification of Travel Requests

23

It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

2.2. Approval/Ratification of Revolving Cash Report

25

It is recommended that the Board of Education approve/ratify revolving cash checks as listed.

2.3. Acceptance of Donations

27

It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.

2.4. Approval of Consultants and General Service Providers

28

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)

30

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of April 2014.

2.6. Adoption of Resolution No. 1415-33, to Establish Temporary Interfund Transfers

34

It is recommended that the Board of Education adopt Resolution No. 1415-33, as required for the 2014-15 year-end closing process and 2015-16 fiscal year.

2.7. Acceptance of School Fee Justification Study

37

It is recommended that the Board of Education accept the School Fee Justification Study justifying residential Developer Fees up to \$4.74 per square foot.

2.8. Authorization to Award Bid #1516-090-01 Fresh Produce

65

It is recommended that the Board of Education authorize award of Bid #1516-090-01, Fresh Produce, to Sunrise Produce in the amount of \$148,669.75.

Educational Services

3.1. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education

67

It is recommended that the Board of Education approve the Outdoor Education Program Agreements with the San Diego County Office of Education for the 2015-16 school year.

- 3.2. **Approval of 2015-16 Annual Agreement with "Project Lead the Way"** 72
It is recommended that the Board of Education approve Agreement with Project Lead the Way for Chet F. Harritt School for the 2015-16 school year.
- 3.3. **Approval of Nonpublic School Master Contract with Aseltine School for Nonpublic School Services** 82
It is recommended that the Board of Education approve the Nonpublic School Master Contract with Aseltine School for the term of July 1, 2015 through June 30, 2016.
- 3.4. **Approval of Nonpublic Agency Master Contract with Maxim Healthcare for Nursing Services** 83
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with Maxim Healthcare for nursing services for the term of July 1, 2015 through June 30, 2016.
- 3.5. **Approval of Nonpublic Agency Master Contract with ABA Education Foundation for Behavioral Support** 84
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with ABA Education Foundation for behavioral support for the term of July 1, 2015 through June 30, 2016.
- 3.6. **Approval of Nonpublic Agency Master Contract with Kaliko Yandall Therapy for Occupational Therapy** 85
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with Kaliko Yandall Therapy for occupational therapy for the term of July 1, 2015 through June 30, 2016.
- 3.7. **Approval of Agreement with Hatch & Cesario, Attorneys-at-Law** 86
It is recommended that the Board of Education approve the Agreement with Hatch & Cesario, Attorneys-at-Law for legal services on an as-needed basis for the term of July 1, 2015 through June 30, 2016.
- Human Resource/Pupil Services**
- 4.1. **Personnel, Regular** 91
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval to Increase Work Hours for Identified Classified Non-Management Position** 93
It is recommended that the Board of Education approve the increase in work hour for the identified classified non-management position.
- 4.3. **Approval of a Short Term Instructional Assistant Position** 94
It is recommended that the Board of Education approve the short term position.
- 4.4. **Approval of Memorandum of Understanding with Home Start Incorporated to Provide Counseling Services for Students Having Experienced Trauma** 95
It is recommended that the Board of Education approve the MOU with Home Start Inc. to provide counseling services for students having experienced trauma.
- 4.5. **Approval of Medi-Cal Administrative Activities (SMAA) Agreement with Orange County Department of Education** 98
It is recommended that the Board of Education approve the SMAA agreement with Orange County Department of Education.

	<u>Page #</u>
F. DISCUSSION AND/OR ACTION ITEMS	124
<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
Superintendent	
1.1. <u>Appointment of Director I, Curriculum and Assessment</u>	125
<i>It is recommended that the Board of Education approve the appointment of Kristin Baranski as Director I, Curriculum and Assessment.</i>	
Business Services	
2.1. <u>Approval of Monthly Financial Report</u>	126
<i>It is recommended that the Board of Education approve the Monthly Financial Report.</i>	
2.2. <u>Unpaid Accounts for COBRA and Retiree Benefit Payments</u>	129
<i>This is an information item. Action, if any, is at the discretion of the Board.</i>	
G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	132
H. CLOSED SESSION	133
1. <u>Conference with Labor Negotiator</u> (Gov. Code § 54956.8)	
<i>Purpose: Negotiations</i>	
<i>Agency Negotiators: Tim Larson, Assistant Superintendent</i>	
<i>Karl Christensen, Assistant Superintendent</i>	
<i>Employee Organization: Santee Teachers Association (STA)</i>	
2. <u>Conference with Labor Negotiator</u> (Gov. Code § 54956.8)	
<i>Purpose: Negotiations</i>	
<i>Agency Negotiators: Tim Larson, Assistant Superintendent</i>	
<i>Karl Christensen, Assistant Superintendent</i>	
<i>Employee Organization: Classified School Employees Association (CSEA)</i>	
3. <u>Conference with Real Property Negotiators</u> (Govt. Code § 54956.8)	
<i>Property:</i>	
<ul style="list-style-type: none"><i>• Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)</i><i>• 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)</i>	
<i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i>	
4. <u>Student Matters</u> (Ed Codes 35146, 48912, and 48918)	
5. <u>Public Employee Performance Evaluation</u> (Govt. Code § 54957)	
<i>Superintendent</i>	
I. RECONVENE TO PUBLIC SESSION	133
J. ADJOURNMENT	133

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for June 2, 2015, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Burns
___ Ryan
___ Levens-Craig
___ El-Hajj
___ Fox

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the June 2, 2015 regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Enrollment Report
 - 1.3. Schedule of Upcoming Events

2. Spotlight: 8th Grade Academic Achievement Awards

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2014-15
CUMULATIVE THROUGH MAY 21, 2015

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12 - 5/4/14; \$2.08 per square foot - effective 5/5/14

Commercial Rate: \$0.32 per square foot - effective 6/17/12 - 5/4/14; \$0.33 per square foot - effective 5/5/14

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	9415 Doheny Rd	08/07/14	740	\$1,539.20	CH
X		9120 Carlton Oaks Drive (Padre Dam- Canopy)	10/01/14	27,821	\$0.00	CO
X		9120 Carlton Oaks Drive (Padre Dam- New Building)	10/01/14	10,450	\$0.00	CO
	X	8605 Sandstone	10/22/14	781	\$1,624.48	CFH
	X	9537 Pryor Drive	11/19/14	2,348	\$4,883.84	PA
	X	9539 Pryor Drive	11/19/15	2,348	\$4,883.84	PA
	X	10150 Strathmore Drive	01/05/15	641	\$1,333.28	SC
X		310-320 & 330 Town Center Parkway (17 Carports)	02/11/15	17,100	\$0.00	RS
	X	10051 Beck Drive	03/03/15	686	\$1,426.88	RS
X		9735 Halberns Rd.****	03/18/15	289	\$0.00	SC
X		8721 N. Magnolia	03/23/15	720	\$237.60	HC
	X	10625 Susie Pl. ***	03/23/15	445	\$0.00	CP
	X	8505 Mesa Rd.	03/31/15	816	\$1,697.28	CFH
	X	9069 Inverness Rd.	04/13/15	663	\$1,379.04	CO
X		260 Riverview Pkwy #G, H & I (3 Carports)	05/11/15	17,685	\$0.00	RS
TOTAL PAGE 1					\$19,005.44	

*Additional square footage (total is over 500 square feet)

** Fee Exempt - Senior / Elder Care Facility

*** Fee Exempt - Less than 500 square feet

**** Fee Exempt - Religious Facility

Santee School District
 ENROLLMENT REPORT
 5/29/2015
 Month 11 Week 3
 School Week 40

SCHOOL	REGULAR ED													SPECIAL ED								Total All										
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	05/29/15	06/06/14	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	05/29/15	06/06/14	# Diff	% Diff	05/29/15	05/22/15	# Diff	
Cajon Park			90	99	113	115	103	119	108	116	112	975	993	-18	-1.8%	3	6	5	5	14	5	7	4	6	55	59	-4	-6.8%	1030	1030	0	
Carlton Hills	25	24	80	60	50	46	43	44	41	81	62	556	493	63	12.8%	3	3	3	3	6	3	4	6	4	35	33	2	6.1%	591	591	0	
Carlton Oaks			71	62	90	70	96	87	94	92	96	758	788	-30	-3.8%	3	7	6	6	6	5	5	6	8	52	54	-2	-3.7%	810	810	0	
Chet F. Harritt	23	23	81	64	56	58	74	48	64	43	50	584	560	24	4.3%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	584	584	0
Hill Creek	23	24	82	72	79	73	84	76	91	94	66	764	735	29	3.9%	0	4	1	2	4	4	0	0	0	15	14	1	7.1%	779	777	2	
Pepper Drive	5		70	131	100	98	100	95	67	80	67	813	785	28	3.6%	0	0	0	0	0	0	0	4	0	4	6	-2	-33.3%	817	820	-3	
Prospect Ave	24	24	62	70	81	61	53	58	52	47	47	579	573	6	1.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	579	579	0
Rio Seco			87	112	111	119	84	105	107	92	118	935	941	-6	-0.6%	1	4	5	10	6	8	8	7	10	59	52	7	13.5%	994	994	0	
Sycamore Canyon		24	52	53	46	52	55	37	40	0	0	359	357	2	0.6%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	359	361	-2	
SUBTOTAL	100	119	675	723	726	692	692	669	664	645	618	6323	6225	98	1.6%	10	24	20	26	36	25	24	27	28	220	218	2	0.9%	6543	6546	-3	
Alternative School			2	1	6	3	4	7	5	3	3	34	43	-9	-20.9%																	
Santee Success									2	2	7	11	14	-3	-21.4%										0	1	-1	-100.0%	11	11	0	
NPS												0	0						1		1	1	1	2	6	6	0	0.0%	6	5	1	
SUBTOTAL			2	1	6	3	4	7	7	5	10	45	57	-12	-21.1%	0	0	0	1	0	1	1	1	2	6	7	-1	-14.3%	51	50	1	
TOTAL	100	119	677	724	732	695	695	676	671	650	628	6368	6282	86	1.4%	10	24	20	27	36	26	25	28	30	226	225	1	0.4%	6594	6596	-2	

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	3	0	1033
Carlton Hills	0	0	591
Chet F Harritt	0	0	584
Hill Creek	0	0	779
Prospect Ave	0	0	579
Sycamore Canyon	59	0	418
Total PK/EAK	62	0	

Total Enrollment Including PK
6656

Schedule of Upcoming Events

Date	Event
June 2	Board Meeting; 7:00 p.m.
June 3	District Facilities/Safety Committee; 3:30 p.m., ERC
	ICOC Meeting; 6:00 p.m., DO Conf Room
June 5	DELAC; 9:00 a.m., Rio Seco Library
June 16	Board Meeting; 7:00 p.m.
June 12, 15-17	Eighth Grade Promotion Ceremonies
June 17	Last Day of School for Students
June 25	Foundation Golf Classic; Carlton Oaks Country Club
July 7	Board Meeting; 7:00 p.m.

Reports and Presentations Item B.2. Spotlight on Education: Eighth Grade Student Academic Achievement Awards

Prepared by Dr. Stephanie Pierce
June 2, 2015

BACKGROUND:

Tonight we are honoring students who were selected to compete in the Academic Achievement Award competition for the 2014-15 school year.

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, will introduce students from each school in Santee School District who achieved academic excellence during the current school year and were chosen to participate in this competition by their 8th grade teachers in collaboration with the school principal.

The Academic Student Achievement Award is provided to 8th grade students who participate in an annual end of the year competition. This year the Academic Achievement Award Competition focused on the areas of writing, speech and mathematics. Students were required to write a literature response essay, give a speech, and take a comprehensive algebra test. For the essay, students had to read and analyze a number of short pieces of literature, develop a thematic thesis statement, and support their thesis. In the speech competition, students were provided a topic and given time to prepare a focused two minute speech. The algebra test required the students to use their math skills and problem solving techniques learned throughout their elementary and junior high school experiences.

This evening the Board of Education and Assistant Superintendent of Educational Services, Dr. Stephanie Pierce, will honor the students selected by their school who participated in this year's 2014-15 competition. The City of Santee and the Santee Chamber of Commerce will both be represented to present the top recipient awards. The names of the award winners will be announced at the Board meeting.

Academic Achievement Participants

Cajon Park Jacob Kelchner Taylor Stout	Chet F. Harritt Denisse Escoto-Miranda Jasmine McKnight	PRIDE Academy Kevin Mohammadian Derek Spratley
Carlton Hills Jacob Brittain Allyson Byus	Hill Creek Alyssa Reyes Summer Sullivan	Rio Seco Belle Lerdworatawee Marley Wilson
Carlton Oaks Sterling Ramsey Madison Schumann	Pepper Drive Marisol Guzman Jacob Scott	

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. PUBLIC HEARING

- 1. Local Control Accountability Plan (LCAP)**
- 2. 2015-16 Adopted Budget**

Agenda Item D.

Public Hearings D.1.
Prepared by Karl Christensen
June 2, 2015

Local Control Accountability Plan (LCAP)

BACKGROUND:

The Board of Education is required by law to conduct a Public Hearing to review the District's proposed Local Control Accountability Plan (LCAP). The proposed LCAP is available for public inspection on the District's website: www.santeesd.net. The Board of Education of Santee School District will consider the LCAP for approval at the June 16, 2015 regular Board of Education meeting to be held at:

Santee School District
Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, CA 92071

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed Local Control Accountability Plan of the District.

Agenda Item D.1.

Public Hearings D.2.
Prepared by Karl Christensen
June 2, 2015

2015-16 Adopted Budget

BACKGROUND:

The Board of Education is required by law to hold an official public hearing prior to discussion of the Adopted Budget. The budget document has been available for public review at:

Santee School District
Charles E. Skidmore Administration Center
9625 Cuyamaca Street
Santee, CA 92071

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed adopted Budget of the District.

Agenda Item D.2.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item E.

Consent Item E.1.1.
Prepared by Cathy A. Pierce, Ed.D.
June 2, 2015

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- May 19, 2015, regular meeting minutes
- May 20, 2015, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 19, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 7:00 p.m.
Members present:
Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member
Administration present:
Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary
2. President Burns invited the audience to recite the District Mission and then invited Thomas Miranda, 7th grade student at PRIDE Academy, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Ryan	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Second Levens-Craig	Ryan <u>Aye</u>	Fox <u>Aye</u>
Vote: 5-0	Levens-Craig <u>Aye</u>	

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Spotlight: Student Recognitions

Dr. Stephanie Pierce introduced students being recognized in County-level programs: 2015 Greater San Diego County Science and Engineering Fair, San Diego County Spelling Bee, the Outdoor Education Essay Contest and the San Diego County Office of Education Excellence in Prevention Awards. The Board also recognized Santee School District students who participated in the National Geographic Bee, Achieve 3000, the Greater San Diego Regional Botball Tournament, SeaPerch Tournament, Kidwind Team/Robotics Club, and the Spring Sprint Triathlon.

2015 Greater San Diego Science and Engineering Fair

The Board of Education recognized four Carlton Hills' students for receiving high merit on their projects. In addition, the Board of Education commended staff their support of student participation at the 2015 Greater San Diego County Science and Engineering Fair.

1 st Place Award	Ethan Ross	Advancement to the California State Science Fair
3 rd Place Award	Caitlin Fermental	
4 th Place Award	Jacob Brittain	Special Award – Torrey Pines Docent Society
4 th Place Award	Jessica Filak	

County Spelling Bee

Each year thousands of schools in the United States participate the National Geographic Spelling Bee. The Board of Education recognized Emily Hanson as the winner from Chet F. Harritt and for her participation in the County Spelling Bee. The Board also recognized staff that assisted in the organization of the Chet F. Harritt Spelling Bee.

Outdoor Education Scholarship Contest

Nick Deesen, a 5th grade student in Ms. Cathy Tolnay's class at Cajon Park School, and Sam Hiller, a 5th grade student in Ms. Krista Rosen's class at Pepper Drive School, were recognized for being two of only 15 students throughout the County named contest winners out of over 2,500 essays submitted.

Excellence in Prevention Awards

Anthony Masters and Sofia Rodriguez-Osorio, of PRIDE Academy; Savannah Lawson and Gabriella Ganir, from Chet F. Harritt, were recognized for having demonstrated exceptional leadership qualities in the Club Live program.

Junior Student 2 Student

Katalina Miranda and Arron Viner, of PRIDE Academy; and Chet F. Harritt students, Sophia Davis, Kylee Reiderer, and Brodie Snyder, were recognized for their participation in the Junior Student 2 Student program. These students embodied what Junior Student 2 Student promotes by making both new military and civilian students to their schools feel welcome, being leaders on campus, and helping create a positive campus environment.

National Geographic Bee

Each year thousands of schools in the United States participate in the National Geographic Bee using materials prepared by the National Geographic Society. The Board of Education recognized Trevor Smith, as the Chet F. Harritt winner.

Achieve 3000

Andrew Petersen and John Turner, of Cajon Park School, were recognized for earning the most points in in one week than any other student in the nation by completing Achieve 3000 lessons and Thought Questions.

Greater San Diego Regional Botball Tournament

On March 21, 2015, Cajon Park, Carlton Oaks and PRIDE Academy students participated in the Greater San Diego Regional Botball Tournament. The Board of Education recognized the following students for their outstanding achievement:

Cajon Park:	Cole Evans, Quintin Myers, Jacob Mucher, Joel Oliver, Trevor Shotton, Osiris Taylor, and Andrew Whitacre
Carlton Oaks:	Jennifer Brumley, Clayton Ellis, Damien Garrett, Janidu Goonatilaka, Natalie Holder, Joseph Le, Jacob McKinney, Sterling Ramsey, Madison Schumann, Phillip Thomas and Derek Tingey
PRIDE Academy:	Rayleen Gonzales, Dylan Hassin, Gerardo Hernandez, Samuel Kline, Luiza Machado, Pablo Ramirez, Hannah Rogers and Arron Viner

SeaPerch Tournament

Student teams from Chet F. Harritt and PRIDE Academy demonstrated an understanding of buoyancy and marine engineering as they constructed and equipped an underwater vehicle for remote operation. The Board of Education recognized the following students for their participation in the tournament to investigate environmental issues.

Chet F. Harritt:	Hailey Alexander, Cameron Carmona, Tyler Cortese, Sophia Davis, Cora Kasinak, Gabe Marquez, Thomas Michonski, Skylar Powell, Matt Smith, and Tabatha Soverns
PRIDE Academy:	Jacob Fondas-Ryan, Seth Grosch, Dylan Hassin, Merci Hassin, Kaitlyn Helbig, Sammy Higgins, Joseph Mamon, Tomas Miranda, Mathew Rogers, and Tyler Valenzuela

Kidwind Team/Robotics Club

The Board of Education recognized PRIDE Academy students Jaxson Butler, Lianna Capistrano, Arron Viner, and Phenix Watts, for studying the technology behind wind turbines. The students applied their understanding of modern wind turbine components to build mini turbines that were fully functioning. Their wind turbines generated electricity and students learned how to use tools for measuring electric output as well as those used for wind measurement.

Spring Sprint Triathlon

Carlton Oaks 3rd and 4th grade students trained with Ms. Angela Panfili since February to participate in a triathlon. Sophia Bacon, Michael Bloom, Nate Buechner, Sarah Carreno, Jacob Delgallego, Elijah Eisenbach, Ally Fountain, Albert Guerra, Aydin Heth, Stasi Moller, Jayden Musbach, Abbie Oliver, and Taylor Spletstoeser practiced swimming, biking and running on the weekends. The Board of Education recognized Ms. Panfili and her students for competing in the Spring Sprint Triathlon.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 1.2. **Approval to Cancel the July 21, 2015 Regularly Scheduled Meeting of the Board of Education**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval of Transportation Agreements with the Boys & Girls Club of East County, and the City of Santee**
- 2.7. **Approval of Agreement with Capital Public Finance Group to act as Dissemination Agent for Continuing Disclosure Requirements**
- 2.8. **Approval of Change Order #1 to Agreement with Balfour Beatty Construction for Pepper Drive School Prop 39 Solar Shade Project**
- 3.1. **Approval of Inspector of Record for the Admin/LRC Building Construction Project at Pepper Drive School**
- 3.2. **Approval of Materials & Testing Lab Services for the Admin/LRC Building Project at Pepper Drive School**
- 4.1. **Approval of State Preschool Program Annual Report to California Department of Education**
- 4.2. **Ratification of Amended Nonpublic School Master Contract with Aseltine School for Nonpublic School Services**
- 4.3. **Approval of Personnel Agreement with Grossmont Union High School District for the 2015-16 Santee School District Spanish I Program**
- 5.1. **Personnel, Regular**
- 5.2. **Approval of Various Short Term Positions**
- 5.3. **Adoption of Resolution No. 1415-32 to Eliminate Classified Non-Management Positions**
- 5.4. **AMENDED - Approval of Shared Classroom Teaching Assignments for 2015-2016**

President Burns mentioned Item D.5.2. Approval of Various Short Term Positions had an error and the recommendation should read "up to *sixteen* (16) Project SAFE Assistant positions for up to eight (8) hours per day each, during the period of June 30 – September 1, 2015." Member Fox moved approval.

Motion:	<u>Fox</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Levens-Craig</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

Business Services

1.1. May Revise and State Budget Update

Karl Christensen mentioned the Governor's May Revise is very optimistic for K-12 education. He went on to provide an overview of the economy and shared a comparison between the January budget proposal and the May Revise. The comparison showed more optimistic numbers. Mr. Christensen explained the Gross Domestic Product (GDP) growth is slightly higher for most years; the unemployment rate is expected to be lower than what was originally proposed in January; the Personal Income Growth is a bit lower at the National level, but higher at the State level; and the Consumer Price Index is expected to be slightly lower than what was proposed in January. He explained State Revenues have increased and leading the increase in Prop 98.

Mr. Christensen shared a comparison of the Guaranteed Calculations in Prop 98 from 2013-14 to 2015-16. Over the three year period, the comparisons showed an increase of roughly \$6 billion to Prop 98 from what was originally reflected in the January budget proposal.

The changes to the distribution to K-12 from the January proposal include a \$2.1 billion increase to LCFF. Originally the Governor had proposed allocating \$1.1 towards the One-time Discretionary Funds - these were mandated cost reimbursement funds that would be distributed on a per ADA basis to districts. He explained the suggested use for them was Common Core Implementation. Instead of the \$1.1 billion, the Governor is proposing a \$3.5 billion for One-time Discretionary Funds to reduce prior year Mandated Cost Reimbursement Claims.

Mr. Christensen explained there was a \$6.7 million decline in the Prop 39 energy efficiency projects from the January proposal. He mentioned the Governor convened a State Special Education Task Force and allocated \$60.1 million to implement several program changes proposed by the Task Force. Mr. Christensen mentioned there was a slight decrease in the COLA to 1.02% from 1.58%. He explained this changes the amounts allocated to non-LCFF funds.

Mr. Christensen mentioned he was pleased to see new funding to education and mentioned staff would be attending the School Services May Revision Workshop to obtain additional details and assumptions that would be built into the budget.

Superintendent

2.1. Naming of District Facility

Member Fox left the room to allow for the Board's discussion of the item. Superintendent Pierce mentioned the Pioneer Little League and its Board of Directors had requested the Santee School District Board of Education name Field 1, at Chet F. Harritt School, "*Fox Field*" after Member Fox.

President Burns mentioned he would normally not support naming a facility for a sitting Board member. However, he felt Member Fox's contribution to the Pioneer Little League was extensive and began prior to his election to the Board of Education. However, he asked that Board Policy 7310 - Naming of Facility be brought to the Board at a subsequent meeting to review and make sure there is consistency throughout the District. Member Ryan moved approval.

<i>Motion:</i>	<i>Ryan</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>Levens-Craig</i>	<i>Ryan</i>	<u><i>Aye</i></u>	<i>Fox</i>	<u><i>Not Present</i></u>
<i>Vote:</i>	<i>4-0</i>	<i>Levens-Craig</i>	<u><i>Aye</i></u>		

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: New Board Policy #4033, Lactation Accommodation

Board Policy 4033, Lactation Accommodation was presented to the Board of Education for a second reading and approval. Member Levens-Craig moved to adopt new Board Policy 4033, Lactation Accommodation.

Motion: *Levens-Craig*
Second *Ryan*
Vote: 5-0

Burns Aye
Ryan Aye
Levens-Craig Aye

El-Hajj Aye
Fox Aye

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

President Burns made reference to the working agenda for Salute to Excellence and asked the Board to review to their roles.

Superintendent Pierce shared a copy of the Santee Magazine and the center spread showing the student, parent, and teacher quotes.

Member Ryan mentioned some school districts are adopting a resolution for reducing energy costs. Mr. Christensen mentioned 38 districts, including Santee, are working with the San Diego County Office of Education on similar efforts.

Member Levens-Craig mentioned attending the Special Education Advisory Committee and District Advisory Committee meetings.

Member El-Hajj discussed attending and speaking at the Santee Summit. She mentioned the group was very supportive and had great questions.

President Burns commended Dr. Pierce for the organization of the student recognitions. He asked that the student recognitions be added to the agendas as they take place in the upcoming year. President Burns mentioned this would make the recognitions a little more personable and students would not have to wait months before they are recognized at the end of the year.

H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)
Agency Negotiators: *Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: *Santee Teachers Association*
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
Agency Negotiators: *Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: *Classified School Employees Association*
3. Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator:* *Karl Christensen, Assistant Superintendent*
4. Public Employee Performance Evaluation (Gov't Section § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:15 p.m. No action was reported.

J. ADJOURNMENT

With no further business, the regular meeting of May 19, 2015 adjourned at 10:15 p.m.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

May 20, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President Burns.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 6-14

The Board entered closed session at 6:02 p.m. for to discuss student discipline hearings for student #s 6-14. This matter was heard by the Santee School Board Members, Members Barbara Ryan, Dustin Burns, Ken Fox, and Elana Levens-Craig in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Burns announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 6:40 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Leven-Craig to expel student # 6-14 from the Santee School District for violation of California Education Code Sections 48900 (n) Attempted/committed sexual assault and/or battery, 48900 (i) Committed an obscene act or engaged in habitual profanity or vulgarity, 48900(k) Disrupted school activities, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through June 17, 2015. Student may not return to his previous school.
- Maintain 2.0 GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by August 31, 2015.
- Complete a counseling program by June 17, 2015, for decision-making/peer pressure, inappropriate sexual behavior, and respect for others.
- Prepare a letter of apology to the victim and submit to John Schweller.
- Shall not participate in end-of-year special 8th grade activities.
- Complete all elements of this Rehabilitation Plan by August 31, 2015 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by May 22, 2015, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: Levens-Craig

Second: Ryan

Vote: 3-1 (Burns)

E. ADJOURNMENT

The May 20, 2015 special meeting was adjourned at 6:45 p.m.

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,139 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - June 2, 2015

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Mon-Tues.	08/10/15 - 08/11/15	Pam Mitchell	Carlton Oaks	Teaching Techniques and Technology Tools	San Marcos	\$0	\$194	Special Education	This two day workshop will focus on aligning communication with Common Core Standards.
To Be Determined		Julie Boerman	PRIDE Academy	STEAM Maker Workshop	San Diego	\$0	\$315	Title I	This two day workshop will focus on how basic electronics and Arduino works and how to present information in the classroom.
		Cindi Schulze	PRIDE Academy			\$0	\$315	Title I	
		Lea Hallinan	PRIDE Academy			\$0	\$315	Title I	
Travel Requests That Require Airfare/Trainfare; Overnight Stay; and/or Travel Outside of the State of California									
(NONE)									

Consent Item E.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
June 2, 2015

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22378 through #22380 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$7,319.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
05/18/15	22378	San Diego Gas & Electric	Pepper Drive Transformer Removal	7,019.00
05/18/15	22379	Wal Mart	Lorene Foster - Assist family in need	100.00
05/18/15	22380	Wal Mart	Lorene Foster - Assist family in need	200.00

Total Checks Written \$7,319.00

Total to be Reimbursed \$7,319.00

Acceptance of Donations

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Gift Cards for Student Rewards	\$140.00	Pepper Drive PTA	Pepper Drive School
Funds to Support the Literacy Center	\$1,000.00	Rio Seco PTSA	Rio Seco School
Funds for BizTown Field Trip Transportation Costs	\$106.00	Rio Seco PTSA	Rio Seco School
Funds for Incentive Prizes for Carnival Booths – funds raised will be used to purchase classroom supplies	\$600.00	Rio Seco PTSA	Rio Seco School
TOTAL DONATIONS RECEIVED	\$1,846.00		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations listed above are valued at \$1,846.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

Consultant / General Service Provider Report
June 2, 2015

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Camfel Productions	Consultant	Anti-Bullying Presentations (8 presentations)	9/14/15 - 9/18/15	\$3,800 (not to exceed)	CP, CH, CO, HC, PD, PRIDE, RS, CFH	Independent Contractor
Brain Learning Psychological Corporation	Consultant	Independent Educational Evaluation	5/5/15 - 6/30/15	\$2,750 (not to exceed)	Special Education	Independent Contractor
Rudy Taitague	General Service Provider	DJ Services for 8th Grade Dance	06/10/15	\$150 (not to exceed)	Chet F. Harritt School	Independent Contractor
Arturo Flores	General Service Provider	DJ Services for Spring Festival	06/05/15	\$200 (not to exceed)	Pepper Drive School - Donations	Independent Contractor

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period April 1, 2015 through April 30, 2015.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 135 transactions totaling \$21,940.90 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20150408	ABEL,CATHY	CHILD NUTRITION	UCD CEVS-TN	64.00	'Train the Trainer' Workshop
20150410	ABEL,CATHY	CHILD NUTRITION	WAL-MART #2479	7.94	School Site Kitchen Supplies
20150410	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	38.94	Gluten Free Food
20150412	ABEL,CATHY	CHILD NUTRITION	TARGET 0002055	11.43	Food Scale
20150419	ABEL,CATHY	CHILD NUTRITION	THEWASSERSTROMCOMPANY	7.37	Half Size Food Pan Salad bars
20150419	ABEL,CATHY	CHILD NUTRITION	THEWASSERSTROMCOMPANY	66.82	Half Size Food Pan Salad bars
20150419	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	50.16	Toaster Oven & Gluten Free Food
20150420	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	29.94	Gluten Free Food
20150426	ABEL,CATHY	CHILD NUTRITION	WAL-MART #1917	30.05	Food Scales for Site Kitchens
20150427	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #5125	217.02	Office Supplies - Ink
20150430	ABEL,CATHY	CHILD NUTRITION	THEWASSERSTROMCOMPANY	7.37	Half Size Food Pan Salad bars
				531.04	
20150408	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SOUTHWEST AIRLINES	169.80	Airfare for Member Ryan to attend Delegate Assembly
20150412	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SDCSBA	300.00	Split - Attendance to Honoring Our Own event (50%)
20150412	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SDCSBA	300.00	Split - Attendance to Honoring Our Own event (50%)
20150412	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	DR!*LOGITECH STORE	22.84	Part for laser pointer
20150416	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	4.99	Supplies for Board Meeting
20150422	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #6710	26.27	Supplies for Board meeting
20150423	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	4.99	Supplies for Board meeting
20150424	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USD EVENT REGISTRATION	65.00	Registration for M. Olander to attend USD Spotlight on Education event
20150424	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USD EVENT REGISTRATION	65.00	Registration for the Supt to attend USD Spotlight on Education event
20150424	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PAYPAL *CALIFORNIAW	45.00	Registration for Barbara Ryan to attend the California Women Lead Networking Luncheon
20150426	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USD EVENT REGISTRATION	65.00	Registration for Debra Simpson to attend the Spotlight on Education workshop
20150429	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	2.99	Board meeting supplies
				1,071.88	
20150401	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	86.21	OTHER/INSTRUCTIONAL
20150408	BAKER,HOPE	OST PROGRAMS	99 CENTS ONLY STORES #	53.10	OTHER/INSTRUCTIONAL
				139.31	
20150420	BENEDETTO,ANGELO	CARLTON HILLS	JETBLUE AIRWAYS (JETBLUE)	714.60	Plane ticket for NY Writing Institute
20150426	BENEDETTO,ANGELO	CARLTON HILLS	VONS STORE0018978	5.00	Food for ELAC Parent Meeting
				719.60	
20150426	BILLICK,JERI	SYCAMORE CANYON	PLANT HOUSE NURSERY	325.30	Plants and soil for garden project
20150427	BILLICK,JERI	SYCAMORE CANYON	THE HOME DEPOT 673	191.79	Building materials and plants for garden project
				517.09	
20150402	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VALLEY #02	5.00	ADMISSIONS/ENTRANCE FEES
20150402	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VALLEY #02	659.65	ADMISSIONS/ENTRANCE FEES
20150402	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VALLEY #02	10.00	ADMISSION/ENTRANCE FEES
20150402	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VALLEY #02	942.00	ADMISSION/ENTRANCE FEES
20150416	BRASHER,PAMELA	OST PROGRAMS	BAUDVILLE INC.	72.44	OTHER/OFFICE
20150419	BRASHER,PAMELA	OST PROGRAMS	DELL SALES & SERVICE	750.55	OTHER/OFFICE
20150422	BRASHER,PAMELA	OST PROGRAMS	TRAVELOCITYSALEFINAL	465.40	TRAVEL/CONFERENCE
20150422	BRASHER,PAMELA	OST PROGRAMS	PAYPAL *ROLLERCOAST	19.95	ADMISSION/ENTRANCE FEES
				2,924.99	
20150405	BROGAN-BARANSKI,K	CARLTON OAKS	DELTA	578.20	Flights for Writer's Workshop - New York
20150405	BROGAN-BARANSKI,K	CARLTON OAKS	DELTA	538.20	Flight to Writer's Workshop - New York
20150406	BROGAN-BARANSKI,K	CARLTON OAKS	DELTA	532.20	Supplies to mount butterflies that students made to commemorate the Holocaust
20150406	BROGAN-BARANSKI,K	CARLTON OAKS	MICHAELS STORES 3256	47.48	Flight for Writer's Workshop, New York
20150406	BROGAN-BARANSKI,K	CARLTON OAKS	MICHAELS STORES 5711	43.18	Supplies to mount butterflies that students made to commemorate the Holocaust
20150406	BROGAN-BARANSKI,K	CARLTON OAKS	MICHAELS STORES 5711	12.95	Supplies to mount butterflies that students made to commemorate the Holocaust
20150407	BROGAN-BARANSKI,K	CARLTON OAKS	MICHAELS STORES 5711	12.95	Supplies to mount butterflies that students made to commemorate the Holocaust
20150410	BROGAN-BARANSKI,K	CARLTON OAKS	MICHAELS STORES 5711	12.95	Supplies to mount butterflies that students made to commemorate the Holocaust
20150413	BROGAN-BARANSKI,K	CARLTON OAKS	THE YELLOW BOOK ROAD	426.27	Instructional materials for class libraries
20150423	BROGAN-BARANSKI,K	CARLTON OAKS	ILP*INSECT LORE	65.55	Kit of live caterpillars for science unit in second grade
20150424	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	143.01	iPad charging units and cords for state testing
20150428	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	32.82	Water purification tablets for emergency carts
20150428	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	(9.00)	Refund for over charging on the above purchase of water purification tablets
20150429	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	115.14	Military grade glow sticks and self powered radio/flashlight for emergency cart
				2,538.95	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20150417	HECK,TERRY	PRIDE ACADEMY	AMAZON.COM	23.92	Insect Lore; Live Butterfly Garden - Bryant (TK)
20150417	HECK,TERRY	PRIDE ACADEMY	UTC ICE	671.00	Jr. High Incentive Activity; ice skating field trip
20150419	HECK,TERRY	PRIDE ACADEMY	AMAZON MKTPLACE PMTS	58.90	Ten (10) iPod cases for State Preschool
20150423	HECK,TERRY	PRIDE ACADEMY	ALBERTSONS #6741	7.48	USD meeting w/teachers
20150428	HECK,TERRY	PRIDE ACADEMY	EXPEDIA*1103950226306	19.00	AA Airlines Travel Protection Plan - Megan Houfek, 8/2/15
20150429	HECK,TERRY	PRIDE ACADEMY	AMERICAN AIRLINES	270.10	August Writing Institute, 8/2/15, Megan Houfek, NYC Airfare - one way.
				1,050.40	
20150413	HICKS,TYLENE	CAJON PARK	OFFICE DEPOT #2099	71.76	Files/Organization for Teachers
20150417	HICKS,TYLENE	CAJON PARK	99 CENTS ONLY STORES #	93.84	Headphones for SBAC Testing
				165.60	
20150419	HOOKS,TED A	PEPPER DRIVE	DECKER EQUIPMENT	248.06	Parking lot signage cones (general)
20150419	HOOKS,TED A	PEPPER DRIVE	AWARDS BY NAVAJO	241.47	Award plaque (donations)
20150426	HOOKS,TED A	PEPPER DRIVE	DELTA	628.20	Airfare for NY Writing Institute (Title I)
20150426	HOOKS,TED A	PEPPER DRIVE	DELTA	288.85	Airfare for NY Writing Summer institute - one way (Title I)
20150426	HOOKS,TED A	PEPPER DRIVE	DELTA	289.10	Airfare for NY Writing Summer institute - one way (Title I)
20150426	HOOKS,TED A	PEPPER DRIVE	DELTA	628.20	Airfare for NY Writing Institute (Title I)
20150426	HOOKS,TED A	PEPPER DRIVE	DELTA	628.20	Airfare for NY Writing Institute (Title I)
20150427	HOOKS,TED A	PEPPER DRIVE	SD ZOO ADMISSIONS	220.00	Field Trip Admission (Field Trips)
20150429	HOOKS,TED A	PEPPER DRIVE	DECKER EQUIPMENT	103.33	Drop-off/Pick-up signage (general)
				3,275.41	
20150403	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON.COM	59.73	Books. School Leader's Guide to Grading and How to Grade for Learning.
20150414	JOHNSTON,ANDREW	CHET F. HARRITT	KRAMPF.COM	100.00	The Happy Scientist, 4 month subscription to science experiments and videos.
20150416	JOHNSTON,ANDREW	CHET F. HARRITT	REI*GREENWOODHEINEMANN	25.00	Heinemann Leveled Book Web Subscription.
20150420	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON MKTPLACE PMTS	171.65	Amazon order for fax machine ribbon, Thermoscan covers for the Health Clerk and sheet protectors.
20150426	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON MKTPLACE PMTS	107.81	Safety equipment purchased. Vests, backpacks, lanyards, stop signs.
20150427	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON MKTPLACE PMTS	50.49	Safety equipment purchased. Vests, backpacks, lanyards, stop signs.
20150427	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON MKTPLACE PMTS	68.40	Safety equipment purchased. Vests, backpacks, lanyards, stop signs.
20150427	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON MKTPLACE PMTS	50.49	Safety equipment purchased. Vests, backpacks, lanyards, stop signs.
20150428	JOHNSTON,ANDREW	CHET F. HARRITT	AMAZON MKTPLACE PMTS	132.48	Safety equipment purchased. Vests, backpacks, lanyards, stop signs.
				766.05	
20150424	LINDSAY,JERELYN	CARLTON HILLS	JETBLUE AIRWAYS (JETBLUE)	1,543.58	Airfare to Teacher's College NY for Ross/Snyder
				1,543.58	
20150407	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	19.90	CFH Laptop Charger
20150408	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	142.79	HC Cabling Supplies
20150409	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	DNH*GODADDY.COM	599.97	Domain Registration
20150419	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	CRUCIAL.COM	82.07	PD Memory
20150419	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	GRAYBAR ELECTRIC	186.88	HC Cabling Supplies
20150420	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	TECHARMOR.COM	610.00	iPad replacement cables
20150422	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGG.COM	53.74	Split - CFH - HDD (42.38%)
20150422	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGG.COM	19.34	Split - ALT - MiniSwitch (15.25%)
20150422	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGG.COM	53.74	Split - CO - HDD (42.38%)
20150422	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.SIMPLISAFE.COM	24.99	Security System
20150423	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WWW.NEWEGG.COM	40.75	CO - Replacement Keyboard
20150429	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	APL*APPLEONLINESTOREUS	39.96	HC iPad App Purchase
				1,874.13	
20150420	MARTIN,SUZANNE	CHET F. HARRITT	IKEA ORANGE COUNTY LLC	161.68	Computer station furniture set-up. Engineering curriculum program for middle school enrichment class.
20150424	MARTIN,SUZANNE	CHET F. HARRITT	AMAZONPRIME MEMBERSHIP	(106.92)	Wrong credit card charged. Purchase was processed in March.
				54.76	
20150413	MCKINNON,KATHY	EDUCATIONAL SERVICES	OFFICE DEPOT #908	11.79	ERC Admin - Supplies
20150415	MCKINNON,KATHY	EDUCATIONAL SERVICES	COMPUTER USING EDUCATO	199.00	PD - Travel - CUE Workshop - J. Rolf
20150415	MCKINNON,KATHY	EDUCATIONAL SERVICES	COMPUTER USING EDUCATO	199.00	PD - Travel - CUE Workshop - K. Eveland
				409.79	
20150417	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	341.51	PSYCH - Testing Protocols (90%)
20150417	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	37.94	Testing Protocols Charge to Regular Ed (10%)
20150423	MICHEL,HOPE	SPECIAL EDUCATION	WALMART.COM	51.35	Diaper Genie Pail and Genie Refills for SDC PK Classes at Sycamore Canyon
20150426	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	204.71	PSYCH - Testing Protocols (45%)
20150426	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	204.71	SPEECH - Testing Protocols (45%)
20150426	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	45.50	Testing Protocols Charge to Regular Ed (10%)
				885.72	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20150422	ORTEGA,KAREN	HUMAN RESOURCES	ALBERTSONS #6727	33.97	Supplies for STA negotiations 4/21/15
				33.97	
20150426	PIERCE,CATHY A	SUPERINTENDENT'S OFFICE	ACE PARKING PS #0012	20.00	Parking while attending the City Schools Supt's Conference
20150426	PIERCE,CATHY A	SUPERINTENDENT'S OFFICE	AMPCO PARKING SHOUGHRO	10.00	Parking while attending the City Schools Supt's Conference
20150427	PIERCE,CATHY A	SUPERINTENDENT'S OFFICE	SHERATON SD MARINA VAL	8.00	Parking while attending Honoring Our Own event
				38.00	
20150424	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SALES@AIRSQUIRRELS.COM	9.99	Upgrade software license for Reflector 2 (teacher iPad presentation software).
				9.99	
20150402	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	175.48	Materials for R. Pabis
20150402	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	15.31	Materials for R. Pabis
20150414	RIFFEL,MEREDITH	PUPIL SERVICES	ALBERTSONS #6727	38.00	Homeless Bus Pass
20150414	RIFFEL,MEREDITH	PUPIL SERVICES	EVENTBRITE	(45.00)	Single School Culture travel refund
20150417	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	15.65	Supplies for C. Chadwick
20150428	RIFFEL,MEREDITH	PUPIL SERVICES	SUPER DUPER PUBLICATIO	39.98	Materials for M. Rashap
20150430	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	10.03	Usb for SPED
				249.45	
20150410	ROSA,JIM	RIO SECO	AMAZON.COM	50.21	Sports equipment for PE
20150420	ROSA,JIM	RIO SECO	JETBLUE AIRWAYS (JETBLUE)	714.60	Travel for Jim Rosa for Workshop in New York in June.
				764.81	
20150417	SCHOLDER,TAMMY	PEPPER DRIVE	VONS STORE00018978	128.88	Honor roll pancake breakfast
				128.88	
20150407	SCHWELLER,JOHN	PUPIL SERVICES	866-321-8851	9.99	Materials for R. Pabis
20150416	SCHWELLER,JOHN	PUPIL SERVICES	ACHIEVEMENT PRODUCTS	131.66	Low incidence for M. I. at CH
20150424	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	131.11	Materials for E. Starr
20150429	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	37.75	Book for Carrie Thompson
20150429	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	35.97	Materials for R. Pabis
20150430	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON.COM	37.75	Book for Carrie Thompson
				384.23	
20150408	SHEEN,KRISTINA D	OST PROGRAMS	ACT*THRSDMUSEUMOFMAN	455.00	ADMISSIONS/ENTRANCE FEES
20150419	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	4.69	Split - PS OTHER/INSTRUCTIONAL (4.99%)
20150419	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	89.32	Split - PS FUNDRAISER (95.01%)
20150419	SHEEN,KRISTINA D	OST PROGRAMS	SD FAIR GROUP SALES	305.00	ADMISSIONS/ENTRANCE FEES
				854.01	
20150426	SIMPSON,DEBRA	RIO SECO	SCHOLASTIC BOOK CLUB	24.00	Scholastic Book Order for Teacher
20150426	SIMPSON,DEBRA	RIO SECO	AMERICAN AIRLINES	414.50	Flight for Carly Bates to attend Workshop in New York in June.
20150426	SIMPSON,DEBRA	RIO SECO	DELTA	347.60	Flight for Carly Bates to attend workshop in New York in June.
				786.10	
20150415	SOUTHCOTT,STEPHANIE	HILL CREEK	CHILD THERAPY TOYS.COM	51.66	SDC classroom supplies
20150422	SOUTHCOTT,STEPHANIE	HILL CREEK	DOLR TREE 3194 00031948	11.88	Volunteer Luncheon supplies
20150426	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	12.98	Tablet charger
20150426	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	35.99	Keyboard
20150427	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	70.00	Power adaptor for Lenovo laptop
20150430	SOUTHCOTT,STEPHANIE	HILL CREEK	COSTCO.COM *ONLINE	32.39	Shade sail for outside bike rack area
				214.90	
20150410	STARKEY,MARK	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	8.26	Ten foot VGA cable
				8.26	
				21,940.90	

Consent Item E.2.6.
Prepared by Karl Christensen
June 2, 2015

Adoption of Resolution No. 1415-33 to Establish
Temporary Interfund Transfers

BACKGROUND:

At certain times of the year, because of the State’s reliance on apportionment deferrals and other timing circumstances, it becomes necessary for some funds to temporarily borrow monies from other funds to pay bills. These temporary loans are known as “Due To/Due From” accounts. These account transfers must conform with Education Code Section 42603 which states “The governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations.” In order to comply with adopted procedures by the San Diego County Office of Education, the Santee School District Board of Education must annually adopt a resolution to allow for Temporary Interfund Transfers of Special or Restricted Funds. This resolution approves all such transfers as needed to close the books for fiscal year 2014-15 and incorporates any transfers needed for the 2015-16 fiscal year.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1415-33, “Resolution to Establish Temporary Interfund Transfers of Special or Restricted Fund Moneys” (Due To/Due From), as required for the 2014-15 year-end closing process and 2015-16 fiscal year.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Resolution No. 1415-33 will allow temporary interfund transfers of special or restricted fund moneys (due to/due from) as required for the 2014-15 year-end closing process and 2015-16 fiscal year. The anticipated fiscal amount of the transfers is not to exceed \$5,000,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

SANTEE SCHOOL DISTRICT)
)
Resolution to Establish Temporary)
Interfund Transfers of Special or)
Restricted Fund Moneys (Due To/)
Due From Accounts))
)
Resolution No. 1415-33)

On Motion of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the Governing Board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603, and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account, and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final one hundred twenty (120) calendar days of a fiscal year,

THEREFORE, BE IT RESOLVED that the Board of Education of the Santee School District in accordance with the provisions of the Education Code Section 42603 adopts the following authorization for fiscal year 2015-16 to temporarily transfer funds not to exceed \$5,000,000 between the following funds provided that all transfers are approved by the Superintendent or designee:

- General Fund (03/06)
- Child Development (12)
- Cafeteria (13)
- Deferred Maintenance (14)
- Special Reserve (17)
- Other Building Fund (21)
- Capital Facilities (25)
- State School Building (30)

BACKGROUND:

Education Code section 17620 authorizes school districts to levy a fee against new development projects for the construction or reconstruction of school facilities. In order to do so, districts must show justification for levying the fees. In addition, if districts are levying Level 2 fees, Government Code Section 65995.6 requires that a School Facility Needs Analysis (SFNA) be conducted and that the district meet at least 2 of 4 criteria.

In April 2011, the District conducted an SFNA to justify Level 2 fees. As of 2012, the District no longer met the criteria for levying Level 2 fees and began levying Level 1 fees. These fees were justified by the April 2011 SFNA.

The District recently contracted with Capitol Public Finance Group to conduct a School Fee Justification Study (SFJS) to update data associated with levying school fees. The SFJS provides justification for levying residential fees up to \$4.74 per square foot. The maximum rate set by the State Allocation Board (SAB) for 2014 was \$3.36. The District shares Developer Fees with Grossmont and receives 62% of this amount. Consequently, the District's current rate for residential is \$2.08. The SAB reviews and establishes maximum Developer Fee rates and is expected to raise the rate for January 2016. This SFJS will provide justification for the District to raise its Developer Fee rate up to 62% of the maximum amount.

RECOMMENDATION:

It is recommended that the Board of Education accept the School Fee Justification Study justifying residential Developer Fees up to \$4.74 per square foot.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Additional Developer Fee revenue depending on rates established by the SAB.

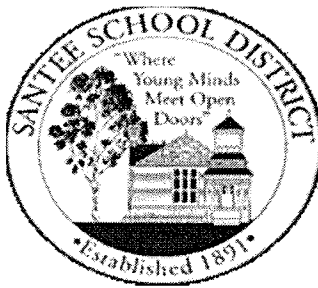
STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.7.

LEVEL 1 DEVELOPER FEE JUSTIFICATION STUDY



MAY 2015

Prepared by:



Capitol | PFG

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DEVELOPER FEE JUSTIFICATION STUDY

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DEVELOPER FEE JUSTIFICATION STUDY

SECTION 1: EXECUTIVE SUMMARY

This study is intended to update the developer fee imposed by the Santee School District (the "District"). This report summarizes an analysis of the need for construction and reconstruction of school facilities to accommodate students from new development within the District's boundaries and documents a reasonable relationship between new development, the fee, and the facilities to be funded.

Education Code section 17620 authorizes school districts to levy a fee against any development project for the construction or reconstruction of school facilities as long as the district can show justification for levying of fees.

In January 2014, the State Allocation Board adjusted the maximum statutory fee to \$3.36 per square foot of residential construction and \$0.54 per square foot of commercial/industrial construction. This study supports the adoption of a developer fee by the District up to the statutory fees established by the State Allocation Board. However, as the District shares its boundaries with the Grossmont Union High School District, it must also share its developer fees. Therefore, the District can levy developer fees up to 62% of the maximum statutory fee, or \$2.08 per square foot of residential construction and \$0.33 per square foot of commercial/industrial construction.

Upon the submittal of this study to the District, it is incumbent upon the District's Governing Board (the "Board"), assisted by staff, to review and evaluate the report for accuracy and agreement with the conclusions presented. Once the Board is satisfied that the fee adjustment recommendations are valid, the Board shall accept and consider public input. After accepting this input, the Board shall vote to approve findings and a resolution to set the appropriate fees.



DEVELOPER FEE JUSTIFICATION STUDY

SECTION 2: PURPOSE OF THIS STUDY

The purpose of this Developer Fee Justification Study is to comply with the provisions of Education Code section 17620 in relation to the levy and collection of developer fees. This study will substantiate that there is a "reasonable relationship", or nexus, between residential, commercial, and industrial development projects and the cost to provide adequate school facilities for the students generated from those developments. It will identify the expected revenue derived from fees from those developments; identify other potential sources of revenue for facilities (and their viability); and identify the additional students projected to enroll in district schools as a result of these development projects. As required by Government Code sections 66000 through 66003, this report will also:

- ◆ Identify the purpose of the fee;
- ◆ Identify how the fee is to be used;
- ◆ Determine how a reasonable relationship exists between the fee's use and the type of development project on which the fee is imposed; and
- ◆ Determine a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.
- ◆ A fee shall not include the costs attributable to existing deficiencies in public facilities, but may include the costs attributable to the increased demand for public facilities reasonably related to the development project in order to (1) refurbish existing facilities to maintain the existing level of service or (2) achieve an adopted level of service that is consistent with the general plan.

DEVELOPER FEE JUSTIFICATION STUDY

SECTION 3: HISTORY OF DEVELOPER FEE LAW

Education Code section 17620 (AB 2926, Chapter 887/Statutes 1986), stipulates that “the Governing Board of any school district is authorized to levy a fee, charge, dedication, or other forms of requirement against any development project for the construction or reconstruction of school facilities.” To levy and collect developer fees, a school district must show the correlation (or “nexus”) between new residential, commercial and industrial development and the need for new school facilities.

Developer fees were originally established in 1987 with a maximum fee of \$1.50 per square foot of new residential construction and \$0.25 per square foot of new commercial/industrial construction. This maximum amount is reviewed and adjusted every two years by the State Allocation Board (SAB) based on the statewide Class B Construction Cost Index. The SAB raised the maximum fee at its January 2014 meeting to \$3.36 per square foot of residential and \$0.54 per square foot of commercial/industrial development.

Developer fees may be used to finance new schools and equipment, and to reconstruct existing facilities in order to maintain adequate housing for all of the District’s students. Other legitimate uses of developer fees include, but are not limited to: interim housing, site acquisition, replacement of aged or inadequate portable classrooms, and housing for class-size reduction. Up to three percent of the fees collected may be used to defray the administrative costs incurred by the District in collecting these fees. Uses of the fees which are specifically prohibited by law are: regular or routine maintenance of facilities, asbestos abatement incidental to construction or reconstruction, and deferred maintenance programs.

Additionally, Government Code section 66008 (SB 1693, Chapter 569/Statutes 1996, effective January 1, 1997) mandates that school districts be specific on the intended use of the fees to be collected in their fee justification documents and include the general locations of new school facilities and estimated construction timelines in the report. These timelines, however, are influenced by many factors including actual (as opposed to projected) phasing of new development, eligibility for and availability of State School Facility Program (“SFP”) funds and availability of local funding.

In August 1998, the Governor signed into law Senate Bill 50 (“SB 50”), also known as the Leroy Greene School Facilities Act of 1998. This bill made major changes in the State Facilities Program as well as developer fee mitigation for school districts in California. The passage of SB 50 repealed all locally imposed fees authorized by local ordinances and instituted the collection of three levels of developer fees.

- ◆ Level 1 fees are the current statutory fees (also referred to as “Stirling Fees”) allowed under Education Code section 17620.
- ◆ Level 2 fees are outlined in Government Code section 65995.5, and allow school districts to impose higher fees on residential construction if certain conditions are met. This level of developer fees is subject to a School Facility Needs Analysis based on Government Code section 65995.6.
- ◆ Level 3 developer fees are outlined in Government Code section 65995.7, and may be implemented by a district if the State certifies that there is no money available for facilities.

DEVELOPER FEE JUSTIFICATION STUDY

SECTION 4: CURRENT LEGAL AUTHORITY FOR DEVELOPER FEES

There are several legal code sections that deal with the levy and management of developer fees. A summary of some of the important code sections is included below.

- ◆ Education Code section 17620 explains several facets of developer fee law, including, but not limited to the following:
 - Exempts from fees residential additions of less than 500 square feet.
 - Allows a portion of the fees to be used to pay for the completion of developer fee justification studies.
 - Exempts from fees development projects that are used exclusively for government-owned facilities, private schools, and buildings that are tax-free based upon their use for religious purposes.
 - Limits the collection of fees for senior housing to the amount of commercial/industrial fees and requires any conversion from that use to be approved by the applicable local government agency after the school district has been notified.
- ◆ Education Code section 17625 authorizes the collection of fees on manufactured or mobile homes, but limits the imposition of the fees to the initial installation of the unit in the school district.
- ◆ Government Code sections 66000 through 66003 specify a variety of requirements regarding the collection and use of developer fees, some of which are stated in previous sections of this report, and include:
 - The identification of the purpose of the fee.
 - The identification of the use of the fee.
 - The determination of a reasonable relationship between the fee's use and the type of development project being assessed.
 - The determination of a reasonable relationship between the need for the public facility and the type of development project being assessed.
 - The accounting for any funds remaining unexpended in the fifth year after the first deposit into the fund, and every five years thereafter.
 - The identification of funding anticipated needed to finish any identified by incomplete projects, and the establishment of an approximate date for the anticipated completion of such projects.
 - The refunding, at specific times, of funds available that are not committed to specific projects.
 - A fee may not include the costs to existing deficiencies in public facilities, but may include costs attributable to the increased demand for public facilities reasonably related to a development project.
- ◆ Government Code section 66006 specifies the requirements for depositing and managing any fees that are collected and the restrictions for their use, including, but not limited to:
 - The establishment of a separate fund for the deposit of developer fees and any interest generated by them.
 - The use of such funds only for the purpose for which they were collected.



DEVELOPER FEE JUSTIFICATION STUDY

- Reporting the use of such funds on an annual basis within 180 days of the end of each fiscal year.
- ◆ Government Code section 66016 requires that district hold a public hearing regarding the imposition of developer fees as part of a regularly scheduled governing board meeting prior to adopting or increasing such fees. A notice of the meeting must be published, with the first publication at least ten days prior to the meeting.

DEVELOPER FEE JUSTIFICATION STUDY

SECTION 5: DISTRICT DEMOGRAPHIC INFORMATION

The District is located within San Diego County and serves kindergarten through 8th grade students. More specifically, the City of Santee is located approximately 20 minutes northeast of downtown San Diego. The District's location allows easy access to both winter and summer recreational areas.

Post-Secondary educational institutions are present throughout the region. Several colleges and universities are located nearby including University of California San Diego, San Diego State University, Grossmont College, among others.

Community Demographics

Demography describes various population characteristics of the area's people. Primarily collected by local, state, and/or federal agencies such as the Census Bureau and local public health departments, demographic information covers a range of topics including population size, sex, age composition, ethnic backgrounds, household characteristics, geographic distribution, part-time versus full-time residents and other vital statistics. With regard to the master planning process, demographic data will assist the district in prioritizing projects, resource allocation, and facilities needs.

The most recent demographic survey performed by the Census Bureau was the American Community Survey, a discussion of which is provided below for the District.

Santee School District Demographic Facts

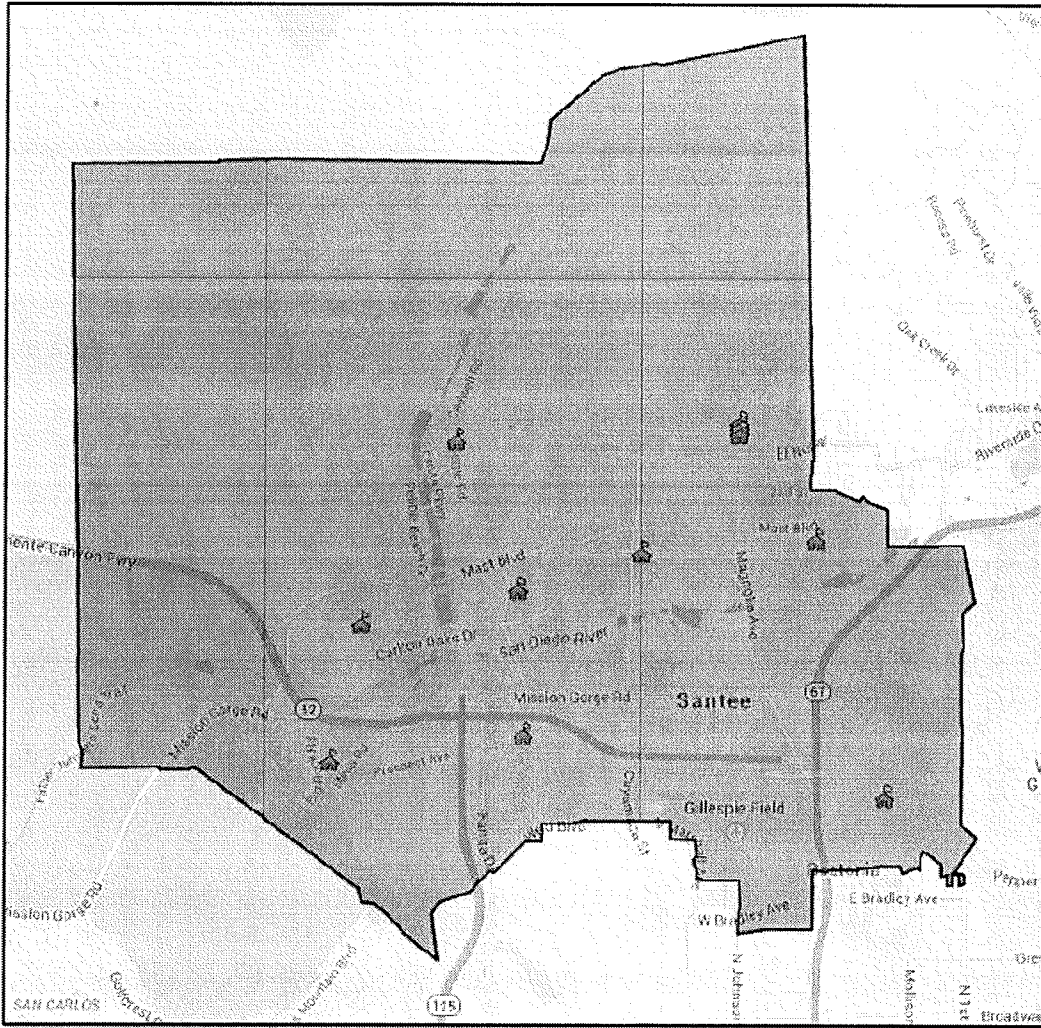
- ◆ 58,541 residents
- ◆ 21,009 total housing units and 20,184 households
- ◆ 39.1% of households had children under the age of 18
- ◆ 52.8% of households were married couples living together
- ◆ 2.84 average household size
- ◆ \$71,873 median income
- ◆ 7.4% of families and 9.1% of the population below the poverty line

District Description

The District provides education to K – 8 students within the boundaries that include the City of Santee, the City of El Cajon and part of the County of San Diego. The District educates approximately 6,300 students at nine school sites. High school students attend schools operated by the Grossmont Union High School District.

For reference, a map of the District boundaries is provided on the following page:

DEVELOPER FEE JUSTIFICATION STUDY



District School Sites

The District operates eight K-8 schools and one K-6 school. District office facilities are located at 9625 Cuyamaca Street, Santee CA. The following page includes a listing of all the District's school sites and their locations.

DEVELOPER FEE JUSTIFICATION STUDY

Santee School District School Sites		
Site	Location	Grade Levels
Cajon Park	10300 N. Magnolia Avenue, Santee	K-8
Carlton Hills	9353 Pike Road, Santee	K-8
Carlton Oaks	9353 Wethersfield Road, Santee	K-8
Chet F. Harritt	8120 Arlette Street, Santee	K-8
Hill Creek	9665 Jeremy Street, Santee	K-8
Pepper Drive	1935 Marlinda Way, El Cajon	K-8
PRIDE Academy	9303 Prospect Avenue, Santee	K-8
Rio Seco	9545 Cuyamaca Street, Santee	K-8
Sycamore Canyon	10201 Settle Road, Santee	K-6



DEVELOPER FEE JUSTIFICATION STUDY

SECTION 6: DISTRICT'S HISTORY OF DEVELOPER FEE COLLECTIONS

The District shares Level I developer fee revenue with the Grossmont Union High School District (the "High School District"). The District retains 62 percent of Level I fee revenue, and the High School District retains 38 percent. This arrangement is expected to continue and all future developer fee revenues will be split accordingly.

In 2011, the District adopted a Level 2 developer fee of \$3.56 per square foot of residential construction and \$0.29 per square foot of commercial/industrial construction.

As this study will demonstrate, the fees currently being collected are far short of the amounts needed to modernize school facilities and add space to accommodate any new students generated through new construction. The table below shows the District's total developer fee collections since 2009-10.

5 Year Historical Developer Fee Collections			
Year	Residential	Commercial	Fees Collected
2013-14	\$304,961.87	\$1,689.08	\$306,650.95
2012-13	\$29,268.36	\$14,209.92	\$43,478.28
2011-12	\$343,221.16	\$3,611.40	\$346,832.56
2010-11	\$299,749.48	\$23,544.52	\$323,294.00
2009-10	\$1,078,511.20	\$1,247.54	\$1,079,758.74
Total	\$2,055,712.07	\$44,302.46	\$2,100,014.53

Source: Santee School District

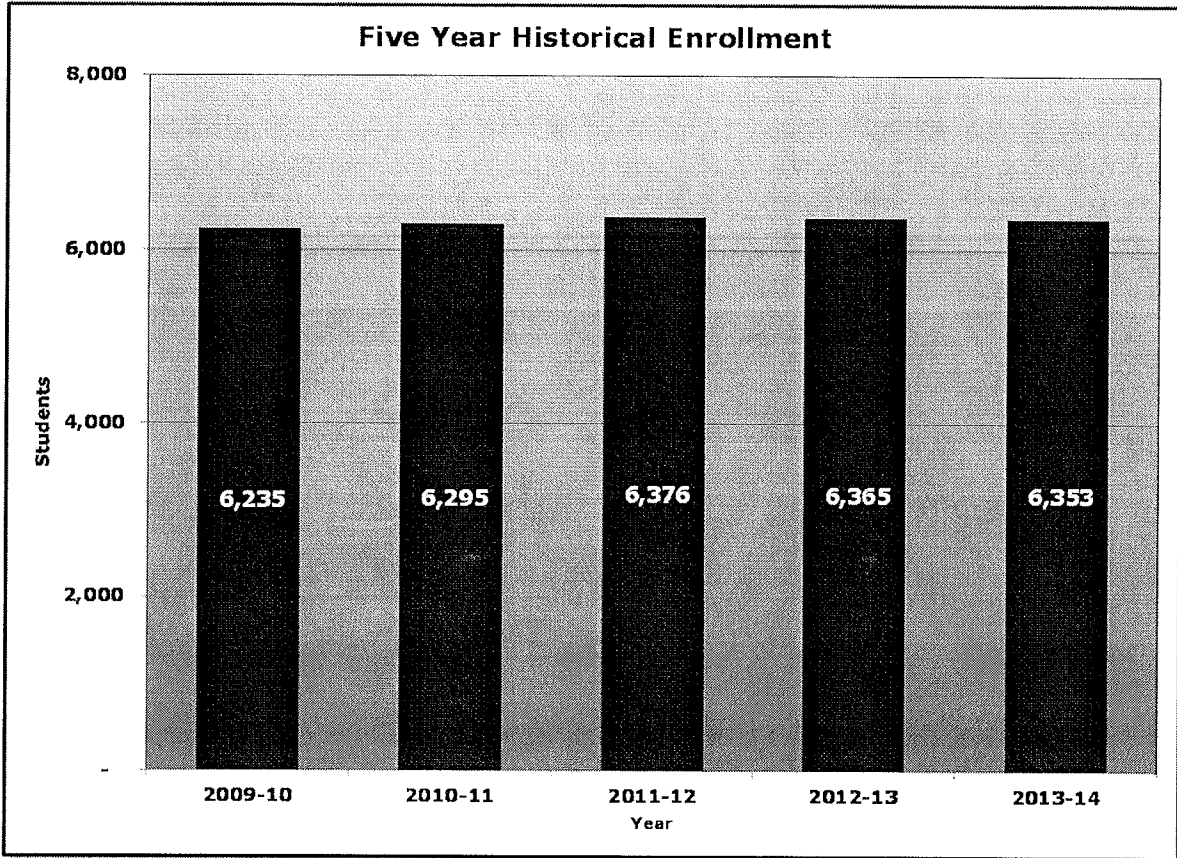
Capitol Public Finance Group, LLC was contracted by the District to provide an updated Level I Developer Fee Justification Study. This study is intended to establish the legal and policy basis for the calculation and imposition of impact fee on new development activity within the District.

DEVELOPER FEE JUSTIFICATION STUDY

SECTION 7: DISTRICT ENROLLMENT AND CAPACITY

Historical Enrollment of the District

The annual enrollment for the District has remained relatively steady over the past five years, as is shown in the chart below:



Source: Santee School District

A breakdown of the District's historical CBEDS enrollment, by grade level, is included as Appendix A.

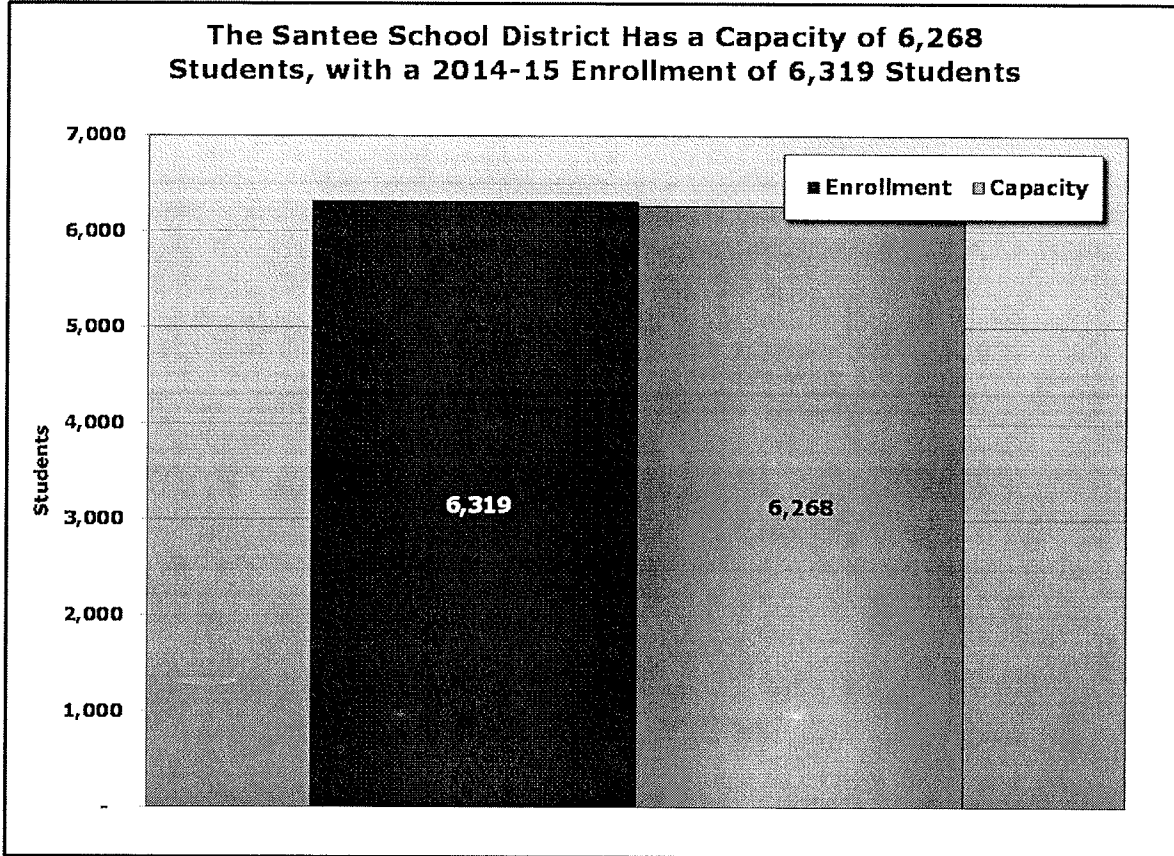
District Capacity

The District's capacity was determined using loading standards of 25 students per classroom for K-6 and 27 students per classroom for 7-8. Based on these loading standards the District has a capacity of 6,268.

The District is currently operating over capacity and does not have sufficient capacity to house any additional students being generated by new construction within the District. As

DEVELOPER FEE JUSTIFICATION STUDY

shown in the following table, based on 2014-15 enrollment, the District is currently over capacity by 51 students.



New Development

New residential development typically results in new students for the District to accommodate. Therefore, it is important for the District to monitor the development plans of the local land use agencies. There are three land use agencies within the District's boundaries – the Cities of Santee and El Cajon and the County of San Diego.

The District must plan for facilities assuming maximum potential student capacity. Residential development within the District grew at an average rate of 133 homes per year from 2009-10 to 2013-14, as is shown in the table on the following page. It is projected that the District will maintain this same rate of growth over the next five years, with a total of 665 new residential units being constructed.

DEVELOPER FEE JUSTIFICATION STUDY

5 Year Historical Residential Development	
Year	Total Units
2013-14	220
2012-13	76
2011-12	82
2010-11	159
2009-10	129
Average	133

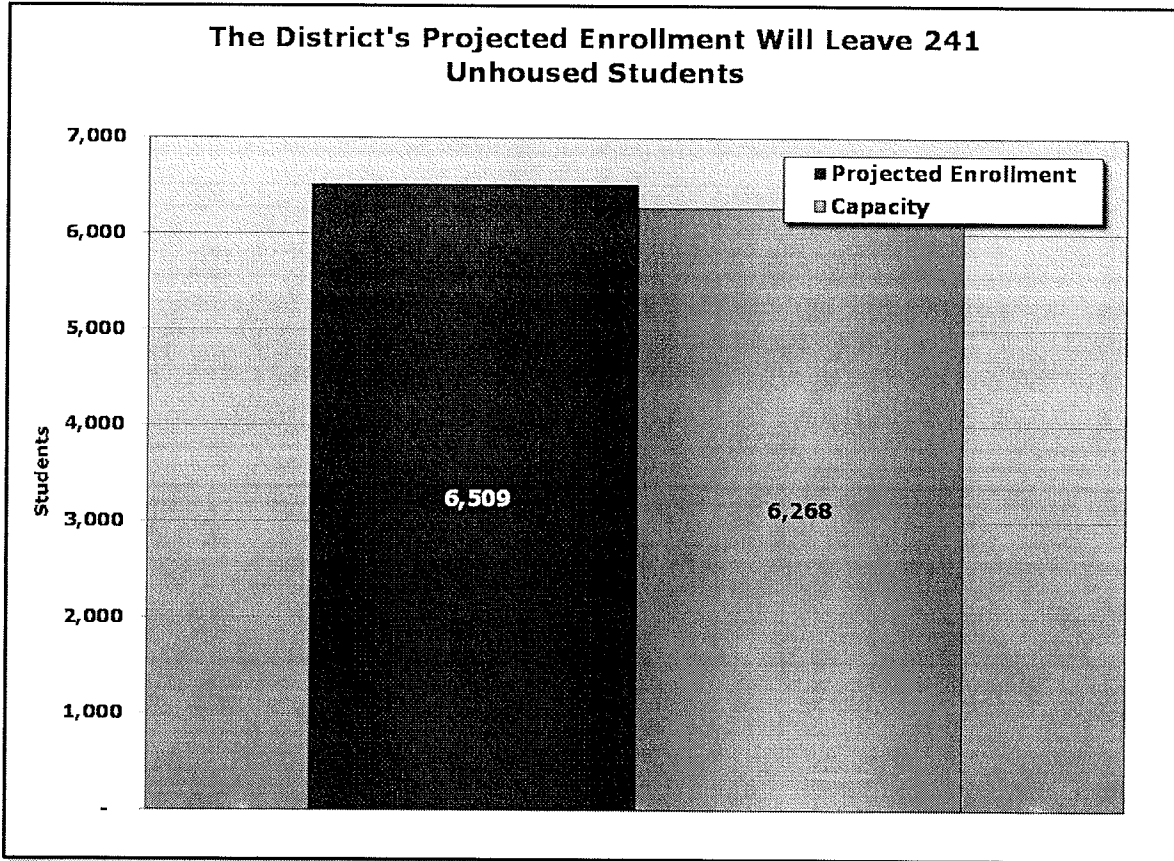
Student Generation Rate

A total of 665 units are projected to be constructed within the District's boundaries over the next five years. In terms of facilities planning, it is important that the District project the potential facilities impact to the District. A key component of the planning process is the student generation factor. A student generation factor is the ratio of students produced per home within a new construction project. This serves as a tool for District's to use in the planning process and will allow the District to predict the impact new development will have on the student population. This ultimately will facilitate decision making about the provision of facilities and resources throughout the District.

A student generation rate analysis was performed for this Level I report. The analysis determined that the District has a 0.286 student generation rate. Given the 665 projected units and the student generation rate to be used per home, the District can estimate that approximately 190 new students will be generated as a result of the development projects.

Current enrollment trends coupled with development data demonstrate a need for new school facilities. It has been shown that the District is operating over capacity, and will suffer significant strain from development occurring within District boundaries. Based on a district-wide capacity of 6,268 students and a total projected enrollment of 6,509, the District will need to construct additional classrooms to provide facilities for the 190 students generated from new construction of residential units.

DEVELOPER FEE JUSTIFICATION STUDY



DEVELOPER FEE JUSTIFICATION STUDY

SECTION 8: FACILITIES NEEDS

The District has experienced some growth within its boundaries over recent years and will need to plan for the construction of an additional school facility in order to accommodate students generated from additional projected growth. The District has available funds that it will contribute toward the construction of these facilities, but lacks sufficient funding to pay for all necessary construction.

Anticipated Facilities Need

Based on the projected student generation, it is anticipated that the District will need to construct additional classrooms. The District will need to design and construct these facilities.

New Construction Costs

The total school construction cost for a new elementary school site is estimated at \$21,000,000. The students projected to be generated from the new housing developments within the District make up a portion of the capacity of the schools indicated above. Therefore, the site acquisition and development costs are allocated based on the portion of the facility that the students from new development would occupy. The following table shows the portion of a school required to accommodate students from new development.

Number of Schools Required for Projected Unhoused Students from New Development		
Projected Unhoused Students from New Development	School Capacity	Number of Schools Required
190	650	0.3

The number of schools required to house the projected unhoused students from new development is multiplied by the site and development costs, shown above, to determine the total school construction costs. The calculation is as follows:

Calculation of School Construction		
School Construction Cost	Schools Required	Total Costs
\$21,000,000	0.3	\$6,300,000

DEVELOPER FEE JUSTIFICATION STUDY

SECTION 9: DEVELOPER FEE JUSTIFICATION

Developer fee law requires that before fees can be levied a district must find that justification exists for the fee. Justification for the fee can be shown if anticipated residential, commercial and industrial development within a district will impact it with additional students and the district either does not have the facility capacity to house these students and/or the students would have to be housed in existing facilities that are not educationally adequate (i.e., antiquated facilities). In addition, it must also be shown that the amount of developer fees to be collected will not exceed the District's cost for housing students generated by new development. This section of the study will show that justification does exist for levying developer fees in the District.

Residential Development and Fee Analysis

To show a reasonable relationship exists between the construction of new housing units and the need for school facilities, it will be shown that residential construction will create a school facility cost impact on the District greater than the amount of developer fees to be collected.

To determine the cost impact of residential construction on the District, the cost to house students in new school facilities must be identified. The facilities cost calculations are included in Section 7 and include any money the District plans to contribute towards new construction. The table below shows the cost impact for new school facilities for each student generated by new residential development. Since the District expects 190 unhoused students to be generated from new development, the per student facilities cost for each student is estimated to be \$33,158.

<p style="text-align: center;"><u>Unfunded Facilities Cost Per Student</u></p>

<p style="text-align: center;">$\\$6,300,000 / 190 = \\$33,158$ per student</p>
--

As previously explained, each home generates approximately 0.286 students. Therefore, if the per student facilities cost is \$33,158, we can multiply that by the student generation rate of 0.286 and estimate the impact per unit of \$9,483. This analysis will assume that the average size of new single family residential units to be constructed within the District's boundaries will be approximately 2,000 square feet. Therefore, to determine the impact per square foot of residential construction we divide the impact per home by the average square footage of homes within the District. As calculated, the facilities cost per square foot is \$4.74:

<p style="text-align: center;"><u>Facilities Cost Per Square Foot</u></p>
--

<p style="text-align: center;">$\\$9,483 / 2,000 \text{ sq. ft.} = \\4.74 per sq. ft.</p>
--

DEVELOPER FEE JUSTIFICATION STUDY

Residential Developer Fee Justification

It is clear that a reasonable relationship exists between residential development within the District and the need for new school facilities. This relationship is based on the finding that the District exceeds its facility capacity. New students to be generated by new residential development will have to be housed in new school facilities. The cost to provide additional school facilities exceeds the amount of fees to be generated from new residential, construction. The District is justified in the levying of residential developer fees of up to the statutory maximum of \$2.08 per square foot of new residential development. This is the District's 62% share of the statutory maximum of \$3.36 per square foot.

Commercial/Industrial Development and Fee Analysis

In order to levy fees on commercial and industrial development, existing law stipulates that the District ". . . must determine the impact of the increased number of employees anticipated to result from commercial and industrial development upon the cost of providing school facilities within the District." The school facilities costs incurred by the District per square foot of new commercial/industrial construction are determined by multiplying together five factors:

1. Employees per square foot of new commercial/industrial development;
2. Percent of employees in the District that also live in the District;
3. Dwelling Units per employee;
4. Students per Dwelling Unit;
5. School facility cost per student.

Employees Per Square Foot Of New Commercial/Industrial Development

To make this determination, the study shall utilize employee generation estimates that are based on commercial and industrial factors within the District, as calculated on either an individual or categorical basis." The passage of Assembly Bill 530 (Chapter 633/Statutes 1990) allows the use of the employee generation factors set forth in the January 1990 edition of "San Diego Traffic Generators," a report of the San Diego Association of Governments. This study which was completed in January of 1990 identifies the number of employees generated per square foot of floor area for several demographic categories. These generation factors are shown in the table below.

DEVELOPER FEE JUSTIFICATION STUDY

Employees Per Square Foot of New Commercial/Industrial Development		
Commercial/Industrial Category	Average Square Foot Per Employee	Employees Per Average Square Foot
Banks	354	0.00283
Community Shopping Centers	652	0.00153
Neighborhood Shopping Centers	369	0.00271
Industrial Business Parks	284	0.00352
Industrial Parks	742	0.00135
Rental Self Storage	15,541	0.00006
Scientific Research & Development	329	0.00304
Lodging	882	0.00113
Standard Commercial Office	209	0.00479
Large High Rise Commercial Office	232	0.00431
Corporate Offices	372	0.00269
Medical Offices	234	0.00427

Source: 1990 SanDAG Traffic Generators report

Percent of Employees in the District That Also Live in the District

To estimate the percentage of new employees that will reside in the District, this study has utilized a conservative approach, whereby it is assumed that one-third of new employees in the District will also live in the District and two-thirds will live outside of the District.

Dwelling Units per Employee

Data from the American Community Survey indicates that there were 31,386 workers living in 21,009 housing units in the District. Therefore, there are 0.669 housing units for every one worker. This study, thereby assumes that each new resident worker in the District will demand 0.669 housing units.

Students per Dwelling Unit

As stated in Section 5, this study assumes that 0.286 students will reside in each dwelling unit.

The table below shows the calculation of the school facility cost generated by a square foot of new commercial/industrial development for each of the categories of commercial/industrial development.

DEVELOPER FEE JUSTIFICATION STUDY

School Facilities Cost Per Sq. Ft. of Commercial/Industrial Development						
Category	Employees Per Average Square Foot	% Employees Residing in District	Dwelling Units per Employee	K-8 Students per Dwelling Unit	Cost per K-8 Student	Cost per Square Foot
Banks	0.00283	0.333	0.669	0.286	\$9,466	\$1.71
Community Shopping Centers	0.00153	0.333	0.669	0.286	\$9,466	\$0.92
Neighborhood Shopping Centers	0.00271	0.333	0.669	0.286	\$9,466	\$1.63
Industrial Business Parks	0.00352	0.333	0.669	0.286	\$9,466	\$2.12
Industrial Parks	0.00135	0.333	0.669	0.286	\$9,466	\$0.81
Rental Self Storage	0.00006	0.333	0.669	0.286	\$9,466	\$0.04
Scientific Research & Development	0.00304	0.333	0.669	0.286	\$9,466	\$1.83
Lodging	0.00113	0.333	0.669	0.286	\$9,466	\$0.68
Standard Commercial Office	0.00479	0.333	0.669	0.286	\$9,466	\$2.89
Large High Rise Commercial Office	0.00431	0.333	0.669	0.286	\$9,466	\$2.60
Corporate Offices	0.00269	0.333	0.669	0.286	\$9,466	\$1.62
Medical Offices	0.00427	0.333	0.669	0.286	\$9,466	\$2.58

Commercial Developer Fee Justification

As indicated in the per square foot cost provided above, maximum statutory developer fee of \$0.54 per square foot is justified for all categories except rental self-storage. It is then reasonable the District collects \$0.33 per square foot of commercial/industrial construction, which of course is the District's 62% share of the fees collected.

Based on data available for the purpose of determining the impact of rental self-storage construction on the District, it has been determined that rental self-storage construction has significantly less impact than other commercial/industrial construction. Rental self-storage construction generates 0.00006 employees per square foot of school construction. This

DEVELOPER FEE JUSTIFICATION STUDY

information was provided by the San Diego Association of Governments, Traffic Generators, January 1990, and is cited for use in Education Code section 17621 (e) (B).

The generation of 0.00006 employees per square foot and the utilization of the student generation rate per household yields an impact of \$0.04 per square foot of rental self-storage construction. Therefore, the District is justified in collecting a fee for rental self-storage not to exceed \$0.02 per square foot.

DEVELOPER FEE JUSTIFICATION STUDY

SECTION 10: FINDINGS

Government Code section 66001 lists the requirements that districts must observe regarding the collection and use of developer fees. The major requirements are listed below:

Establishment of a Cost Nexus

The Board will collect fees on new residential and commercial/industrial development to fund the construction and/or reconstruction of school facilities to serve students generated by such projects. The District has undertaken significant reconstruction and modernization projects to serve existing development and potentially, all capacity that must be provided. Additionally, the cost for providing these facilities exceeds the amount of developer fees to be collected. It is clear that when educational facilities are provided for students generated by new residential, commercial and industrial development that the cost of new facilities exceeds developer fee generation, thereby establishing a cost nexus.

Establishment of a Benefit Nexus

Students generated by new residential, commercial and industrial development will be attending the District's schools. Housing District students in new and/or modernized facilities will directly benefit those students from the new development projects upon which the fee is imposed; therefore, a benefit nexus exists.

Establishment of a Burden Nexus

The generation of new students by development will create a need for additional and/or reconstructed school facilities. The District must carry the burden of constructing new facilities required by the students generated by future developments and the need for facilities will be, in part, satisfied by the levying of developer fees, therefore, a burden nexus exists.

Conclusion

The District has met the nexus requirements described in Government Code section 66001. As demonstrated in this study, the District is justified in charging up to the statutory maximum developer fee of \$3.36 per square foot of residential development and \$0.54 per square foot of commercial/industrial development. As an elementary district sharing boundaries with another district serving grades 9-12, the District must split this statutory maximum fee with the High School District based on each district's agreed upon share of the fee. Therefore, the District can levy developer fees up to 62% of the maximum statutory fee, or \$2.08 per square foot of residential construction and \$0.33 per square foot of commercial/industrial construction, except for rental self-storage facilities, which are justified up to a fee of \$0.02 per square foot.

DEVELOPER FEE JUSTIFICATION STUDY

SECTION 11: IMPLEMENTATION OF THE FEES

If the Board accepts the recommendation to accept the developer fee as justified in this study, the following process should be followed for fee implementation.

District Board Approval

The Board should adopt the proposed fee as provided for in this study. To do so, the District must:

- ◆ Send a notice of a public hearing at least 14 days prior to the hearing to any party who files a written request with the local agency for mailed notice of the meeting on new or increased fees or service charges. Have this report and all supporting documentation available for review by the public at least 10 days prior to the hearing;
- ◆ Submit a notice of public hearing in the local newspaper at least 10 days prior to the public hearing. This notice should run at least twice in a newspaper of general circulation within the District;
- ◆ Hold the public hearing to consider adoption of the developer fee;
- ◆ Adopt a resolution to set the fee;
- ◆ Begin collecting the fee no sooner than 60 days following adoption of the resolution.

Notifications

The District should provide the planning and building departments of the City of Santee, the City of El Cajon and the County of San Diego, with notice of the current fee rates and other information so that they may coordinate issuance of building permits with the District's fee program.

Fee Accounting

All fee revenues should be deposited into a restricted public facility fee account. Interest earned on fund balances should be credited to the fund.

Additionally, within sixty days of the close of each fiscal year, the District must make available to the public the beginning and ending balance of its capital facilities fund for the fiscal year, the income to the fund, the amount of expenditures and the amount of refunds, if any, and the Board must review this information at the next available meeting.

On an annual basis, the District must provide a detailed accounting of the developer fee funds. This accounting must include such items as an indication of the specific public improvement or improvements on which fees were expended, the amount of expenditure on each improvement, the estimated date by which construction will begin if sufficient funds are in place and a particular improvement is not yet complete, a description of each transfer or loan made to or from the account, and the amount of refunds made or fees that had remained unexpended and uncommitted for five or more years. The new statute gives school districts 180 days from the close of the fiscal year to prepare this detailed annual accounting.

DEVELOPER FEE JUSTIFICATION STUDY

APPENDIX A: HISTORICAL ENROLLMENT

5 Year Historical & Current Enrollment					
Grade	2009-10	2010-11	2011-12	2012-13	2013-14
K	684	704	713	757	677
1	677	693	699	707	746
2	665	695	678	688	745
3	651	655	724	684	722
4	676	676	674	714	715
5	729	689	679	691	694
Total K-5	4,082	4,112	4,167	4,241	4,299
6	736	746	709	657	686
7	682	739	779	700	693
8	735	698	721	767	641
Total 6-8	2,153	2,183	2,209	2,124	2,020
District Total	6,235	6,295	6,376	6,365	6,319



DEVELOPER FEE JUSTIFICATION STUDY

APPENDIX B: SAMPLE RESOLUTION

RESOLUTION NO. ____ - ____
OF THE
SANTEE SCHOOL DISTRICT

ADOPTING AND IMPLEMENTING A CHANGE IN LEVEL 1 DEVELOPER FEES LEVIED ON RESIDENTIAL DEVELOPMENT AND LEVYING FEES ON COMMERCIAL AND INDUSTRIAL DEVELOPMENT TO FUND THE CONSTRUCTION AND RECONSTRUCTION OF SCHOOL FACILITIES

WHEREAS, pursuant to Government Code section 65995 and Education Code section 17620 the Santee School District ("District") may levy a fee on all residential, commercial, and industrial development within the District boundaries, to fund the construction or reconstruction of school facilities; and

WHEREAS, the District has a facilities plan which states an overall vision for new school construction in order to meet the needs of District students; and

WHEREAS, the District has performed a study to assess the impact on the District's facilities from residential, commercial, and industrial development and established a nexus between such development and the need for funding to construct and improve schools; and

WHEREAS, there is a continuing and urgent need for expansion and reconstruction of school facilities due to the impact of new residential construction as well as commercial and industrial development; and the State Allocation Board has established the maximum fee that can be levied by a school district is \$3.36 per square foot of habitable residential development and \$0.54 per square foot for commercial and industrial development for chargeable covered and enclosed space, which sums shall be used to fund the delivery of improvements to the District's facilities and construct new facilities; and

WHEREAS, the District has agreed to split the statutory maximum developer fees with the Grossmont Union High School District on a 62%/38% basis.

WHEREAS, the District conducted a public hearing to discuss the proposed increase in developer fees for residential and commercial/industrial development and has considered the comments provided therefrom.

NOW, THEREFORE, BE IT RESOLVED, that the District shall change the fees levied on new residential development from \$3.56 per square foot to \$2.08 per square foot (62% of the established maximum fee) for all new residential development within the District boundaries, in accordance with Education Code section 17620.

BE IT FURTHER RESOLVED, that the District shall change the fees levies on new commercial and industrial development from \$0.12 per square foot to \$0.33 per square foot (62% of the established maximum fee) on new commercial and industrial development, except rental self-storage facilities which will be charged \$0.02 per square foot of new construction, in accordance with Education Code section 17620.



DEVELOPER FEE JUSTIFICATION STUDY

BE IT FURTHER RESOLVED, that the Board of Trustees of the Santee School District (the "Board") authorizes District staff to give notice to the City of Santee, the City of El Cajon, the County of San Diego, and other applicable agencies, of the Board's adoption and implementation of this Resolution by serving a copy of the Resolution to each agency and by requesting that no building permits and no certificates of occupancy for residential, manufactured homes, mobile homes, commercial or industrial construction be issued without certification from the District that the specified fees, including any subsequent increases authorized by the State, have been paid.

BE IT FURTHER the District preserve a separate account where in all developer fees, including those fees collected pursuant to this Resolution will be deposited and the District shall review and provide the Board a report on the reconciliation of that account every fiscal year.

BE IT FURTHER RESOLVED, that if the District has unexpected or uncommitted fees within five (5) years of collection of those fees, the District will make the statutorily required findings or refund those fees.

BE IT FURTHER RESOLVED, that the developer fees established by this Resolution, including any increases for inflation as authorized by the State, shall be collected prior to the issuance of a building permit on each eligible unit.

PASSED AND ADOPTED at a regular meeting of this board this ___th day of ____ of 2015, by the following vote:

AYES:

NOES:

ABSENT:

I HEREBY CERTIFY that the foregoing resolution was duly introduced, passed and adopted at a regularly called and conducted meeting held on said date.

President/Clerk of the Governing Board
Santee School District

DEVELOPER FEE JUSTIFICATION STUDY

APPENDIX C: SAMPLE NOTICE OF PUBLIC HEARING

PUBLIC HEARING ON ____, 2015 AT 7:00 PM
AT THE DOUGLAS E. GILES EDUCATIONAL RESOURCE CENTER

Regarding

**NOTICE OF PUBLIC HEARING AND OF PROPOSAL FOR CHANGING SCHOOL
FACILITIES FEES AS AUTHORIZED BY GOVERNMENT CODE SECTION 65995**

PLEASE TAKE NOTICE that immediately following a public hearing on the matter, a resolution will be considered by the Governing Board of the Santee School District at its regular meeting on ____, 2015 at 7:00 PM located at the Douglas E. Giles Educational Resource Center, 9619 Cuyamaca Street, Santee CA 92071, which if adopted by the Board will change development fees established by the District against residential construction and reconstruction to the maximum of \$2.08 per square foot (62% of the established maximum fee); while commercial or industrial construction will also be increased to the maximum of \$0.33 per square foot (62% of the established maximum fee). The proposed fees are authorized by Government Code Section 65995. Data pertaining to the cost of school facilities is available for inspection during regular business hours at the District Office. The increased fee, if approved by the Governing Board, will become effective on ____, 2015, which is 60 days after the proposed adoption of the resolution levying such fee by the Governing Board.

Consent Item E.2.8. Authorization to Award Bid # 1516-090-01 Fresh Produce
Prepared by Karl Christensen
June 2, 2015

BACKGROUND:

At its March 2015 meeting, the Board of Education authorized the publication of Bid #1516-090-1, Fresh Produce. Bids were opened on May 13, 2015, at 11:00 am with three vendors responding. The results of the bid are attached.

Sunrise Produce was the lowest bidder with a bid of \$148,669.75. The bid has been reviewed and references have been checked.

RECOMMENDATION:

It is recommended that the Board of Education authorize award of Bid #1516-090-01, Fresh Produce, to Sunrise Produce in the amount of \$148,669.75.

FISCAL IMPACT:

The fiscal impact is \$148,669.75 paid from the Child Nutrition Fund.

STUDENT ACHIEVEMENT IMPACT:

Child Nutrition Services programs including school lunch and breakfast programs are important to the health and support the educational goals of Santee School District.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.

**CNS BID - Bid #1516-090-01
FRESH PRODUCE**

Bid Results - May 13, 2015 at 11:00 a.m.

Company Name	Total Bid Price
American Produce Distributors	\$149,537.50
Diamond Jack	\$155,208.75
Sunrise Produce Company	\$148,669.75

Consent Item E.3.1.

Approval of Outdoor Education Program Agreements
with the San Diego County Office of Education

Prepared by Dr. Stephanie Pierce
June 2, 2015

BACKGROUND:

The San Diego County Office of Education has submitted agreements for its Outdoor Education Program to the District for approval. Fees for the Outdoor School Program are \$320 for the 5-day program (or \$270 for 4 days when scheduled during a week including a holiday) for each child in full attendance, which is an increase of \$14 for the 5-day and \$10 for the 4-day programs from the 2014-15 fee.

Program charges during the 2014-15 school year for the 5-day program per student was \$340 which included \$306 paid to the San Diego County Office of Education and \$34 for transportation costs and student insurance. The tentative schedule and fees for the Outdoor Education Program are below.

In addition, fees for the Marine Science Program half-day Floating Lab are \$690 per trip, which is an increase of \$10 from the 2014-15 fee per trip.

School Site	Departure Date	# of School Days	Cost - Camp, Transportation, Insurance
Rio Seco	12/14/15	5 days	\$345
Cajon Park Carlton Oaks Pepper Drive	01/25/16	5 days	\$345
Hill Creek	02/01/16	5 days	\$345
Chet F. Harritt	02/16/16	4 days	\$295
Carlton Hills PRIDE Academy Sycamore Canyon	05/31/16	4 days	\$295

RECOMMENDATION:

It is recommended that the Board of Education approve the 2014-15 Outdoor Education Agreements with the San Diego County Office of Education.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide social, emotional and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

The cost per student for the Outdoor School Program is \$345 (5-day program) or \$295 (4-day program), which includes camp fees paid to the San Diego County Office of Education and transportation fees. Student contributions, scholarships, and fundraisers all contribute to funding needed for students to attend camp.

The cost of the Marine Science Floating Lab is \$690 per trip paid through student contributions, site categorical funding, and PTA donations. Students needing financial assistance are assured participation through PTA donations and scholarships.

STUDENT ACHIEVEMENT IMPACT:

The Outdoor Education Program provides students with an enriched, alternative learning experience. The Program mission is to provide students with experiential learning programs that enhance awareness and scientific understanding of the natural world and their connection to it while building self-reliance, teamwork, and a sense of social responsibility.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

**AGREEMENT FOR PARTICIPATION AND SERVICES 2015-2016
OUTDOOR EDUCATION PROGRAM**

THIS AGREEMENT is entered into this **1st** day of **July, 2015**, by and between the Superintendent of Schools, Office of Education, San Diego County, hereinafter called the OFFICE and Santee hereinafter called the SCHOOL/DISTRICT.

WHEREAS, the OFFICE operates for the schools of San Diego County an outdoor education program at designated sites and authorized by the Education Code Section 35335 and following and 8760 and following; and

WHEREAS, the SCHOOL/DISTRICT desires to participate in said program; NOW, THEREFORE, the parties agree as follows:

I Use and Occupancy of Outdoor Education Premises and Facilities

A. The OFFICE agrees to provide:

- (1) Administration and operation of the outdoor education program.
- (2) Outdoor science education and conservation instructional and supervision services for an educational program.
- (3) Sites, buildings, utilities, and maintenance.
- (4) Food and its preparation.
- (5) All staff other than school district employees accompanying students.
- (6) Preparation and distribution of outdoor school schedules designating the site to be attended and the specific dates of attendance.
- (7) Promotion of the outdoor school program.
- (8) Transportation for students while in camp.
- (9) Availability of health and accident insurance of pupils and to notify the SCHOOL/DISTRICT of the pertinent information.

B. The SCHOOL/DISTRICT agrees to:

- (1) Pay to the OFFICE a "district estimated fee" based on the number of SCHOOL/DISTRICT student's actual attendance at any time during each encampment.
- (2) In the event that the actual total number of SCHOOL/DISTRICT students attending during the agreement period is less than the minimum guaranteed number of students noted in section III.B., then the SCHOOL/DISTRICT shall pay OFFICE a "district estimated fee" to cover the difference between the guaranteed number and the number in actual attendance. Payments shall be made as noted in section B.(5).
- (3) Pay to the OFFICE, a "pupil fee" for each student in actual attendance at the encampment based on a daily rate calculated by dividing the total scheduled program "pupil fee" by the number of days in the scheduled program.
- (4) For purposes of this agreement:
 - (a) "Pupil fee" means that per pupil amount established by the OFFICE for a school year as the cost of a pupil's food, lodging, and support services, also referred to as "Operational Fee".
 - (b) "District estimated fee" means the minimum fee estimated by the OFFICE for each school year as the cost of the instructional program, also referred to as "Instructional Fee", and is subject to final adjustment at the close of the school year as provided in section I.B.(6) of this agreement.
 - (c) Attendance for any portion of a day shall be counted a full day in camp.
 - (d) **No refund of fees shall be made for students sent home for disciplinary reasons.**
- (5) Payments to OFFICE for all fees under this agreement shall be made as follows:

- (a) For San Diego County School Districts and Schools, payment shall be made by way of an auditor's cash transfer initiated by the OFFICE after each student encampment and at year-end if section B.(2) is applicable. OFFICE will provide DISTRICT/SCHOOL appropriate detailed backup for all charges.
 - (b) For private schools and out-of-county schools/districts, or others not subject to an auditor's transfer, OFFICE will invoice the participating schools or districts and payment shall be made to OFFICE within 30 days of invoice. Invoices that are not paid in full within 30 days after invoice will be considered past due and will be subject to a 1.5% per month late fee on any outstanding balance which will compound until paid in full. If collections are necessary, debtor agrees to pay all costs of collection, including but not limited to reasonable attorney's fees, court costs, and third party collection agencies.
- (6) If the cost of the instructional program for the school year exceeds payments made by the participating SCHOOL/DISTRICTs as called for under Section I.B.(1) hereof, the excess cost shall be apportioned among the participating districts based on the actual per pupil attendance from each such district.
 - (7) Provide transportation for pupils to and from outdoor school.
 - (8) Secure necessary funding so no child will be denied the outdoor school experience because of inability to pay.
 - (9) Provide approximately one classroom teacher for every 30 pupils to actively participate in the 24-hour per day program under the direction of the site administrator.
 - (10) Comply with the outdoor school schedule.
 - (11) Require each pupil attending an encampment to have the health and accident insurance referred to in I.A.(9) hereof.
 - (12) SCHOOL/DISTRICT agrees, except in a case of active negligence of OFFICE, to indemnify, defend and hold OFFICE and State of California, its officers, agents and employees, harmless from any liability or claim of whatsoever nature, arising out of, or resulting from, SCHOOL/DISTRICT's use and occupancy of the premises and facilities and participation in the activities of the Outdoor Education Program under this agreement. The SCHOOL/DISTRICT at its own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings, that may be brought or instituted against the San Diego County Superintendent of Schools, its officers, agents, or employees, on any such claim or demand, and pay or satisfy the judgment that may be rendered against the San Diego County Superintendent of Schools, its officers, agents, or employees, in any such action, suit, legal proceedings, or result thereof. Additionally, SCHOOL/DISTRICT shall maintain general liability and property damage insurance in at least the minimum amount of \$2,000,000 to cover all activities under this agreement and provide OFFICE a certificate of insurance naming the OFFICE and State of California as additionally insured under the policy. Coverage under said policies shall not be reduced or canceled without thirty (30) days prior written notice to OFFICE and all required coverage shall be reinstated or replaced prior to expiration/cancellation date and new certificates naming the OFFICE and State of California as additionally insured under the policy shall be issued to OFFICE for the replacement policy or policies.
 - (13) Provide all required information on the Application to Participate form for each school which will participate in the OFFICE Outdoor School program. Form shall be completed and submitted OFFICE by the deadline noted on the application form.
 - (14) Provide to OFFICE, on timelines indicated, complete and accurate information for each student, teacher and school on all Outdoor School registration and health forms provided by the OFFICE. Forms are available via SDCOE website. Such information includes, but is not limited to; a complete and accurate list of the students and teachers from each school who will attend the Outdoor School Program. The required student information includes, but is not limited to; the student name, gender, ethnicity code, Child Nutrition program eligibility status (free, reduced, or paid), complete and accurate student health forms, information on requirements for special meals, authorizations for medications and prescriptions. Parental and physician signatures are required as noted on the forms. The OFFICE is authorized by the State of California Department of Education to obtain from the SCHOOL/DISTRICT all student information required to participate in the State and Federal child nutrition programs, including, but not limited to; each student's child nutrition eligibility status (Free, Reduced, Paid), ethnicity code, and other appropriate demographic or identifying information. **If you choose to not provide this information prior to the encampment the cost per student will increase by \$25.00.**

(15) Provide services and/or accommodations as specified in the student's IEP or Section 504 plan for all students with special needs participating in Outdoor School programs.

II. Agreement Period and Termination

- A. The term of this agreement shall commence on July 1, 2015 and will continue through June 30, 2016.
- B. This agreement may be terminated at any time upon mutual agreement of the parties involved.

III. Fees and Minimum Guaranteed Participation

- A. The fee schedule is established each year and is adopted by the Board of Education. The applicable adopted fee schedule for fiscal year 2015-2016 is attached and is hereby made a part of this agreement.
- B. The SCHOOL/DISTRICT guarantees payment of the "district estimated fee" to the Office for not less than 85% of the total projected participation from all schools from the district as noted below during the school year. Minimum number of students per school as follows:

School	Scheduled	Guaranteed	Days	Week of
Cajon Park	115	98	5	1/25/2016
Carlton Hills	40	34	4	5/31/2016
Carlton Oaks	97	83	5	1/25/2016
Chet Harritt	40	34	4	2/16/2016
Hill Creek	74	63	5	2/1/2016
Pepper Dr.	95	81	5	1/25/2016
Pride Academy at Prospect Ave	40	34	4	5/31/2016
Rio Seco	110	94	5	12/14/2015
Sycamore Canyon	37	32	4	5/31/2016

Executed by the parties on the dates shown below their respective signatures.

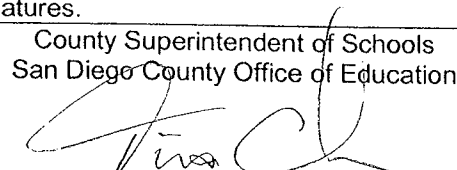
Santee
School/District

By _____

Title _____

Date _____

County Superintendent of Schools
San Diego County Office of Education



Authorized Signature

Senior Director, Outdoor Education
Title

May 15, 2015
Date

Authorized or ratified by the Board of Education on:

Authorized by the San Diego County Board of Education on:

March 11, 2015

Rules for acceptance and participation in the outdoor school program are the same for everyone without regard to race, color or national origin, sex, gender or handicap.

Prepared by Dr. Stephanie Pierce
June 2, 2015

BACKGROUND

Chet F. Harritt School requests approval to enter into an annual agreement with the non-profit organization "Project Lead the Way".

In the 2014-15 school year, as a part of Chet F. Harritt's STEAM initiative, the school joined a network of STEM schools that partner with Project Lead the Way (PLTW) to deliver high quality problem based curriculum and high quality teacher training. PLTW (<http://www.pltw.org/>) is one of the nation's leaders in STEM programming and STEM based educational curricula. As a 501(c)(3) nonprofit organization, PLTW delivers programs to more than 5,000 elementary, middle, and high schools in all 50 states and the District of Columbia.

The PLTW programs of interest include:

1. Launch Curriculum for K-5 which is aligned to the Common Core Standards for Mathematics and English Language Arts, and the Next Generation Standards. Launch includes 24 modules. PLTW Launch teachers participate in a three-phase professional development model. (<http://www.pltw.org/our-programs/launch>)
2. Gateway Curriculum for middle school provides engineering and biomedical science curriculum which challenges students to solve real-world problems using the same advanced software and tools as those used by the world's leading companies. Gateway curriculum includes eight independent, nine-week units. PLTW Gateway teachers participate in a three-phase professional development model. (<http://www.pltw.org/our-programs/gateway>)

RECOMMENDATION

Administration recommends the Board of Education approve the Agreement with Project Lead the Way for Chet F. Harritt School for the 2015-16 school year.

The recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT

There is an annual fee of \$750 for each of these two programs. The \$1500 total will be funded by the school site. This provides unlimited access to the entire PLTW curriculum for all faculty members. This fee also entitles the school to register for further cost-based trainings as well as free web-based teacher trainings throughout the year.

STUDENT ACHIEVEMENT

Participation in this program supports the core strategy of designing and delivering curriculum to meet the demands of the 21st Century. Further, this program will help Chet F. Harritt to provide problem-based STEAM learning experiences that are aligned with the Next Generation Science Standards and the Common Core Standards for English Language Arts and Mathematics.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.



3939 Priority Way South Drive, Suite 200
Indianapolis, IN 46240

PLTW Agreement

AGREEMENT by and between SANTEE ELEMENTARY (the "Entity"), located in SANTEE, CA and **PROJECT LEAD THE WAY, INC.**, a New York charitable not-for-profit corporation having an address at 3939 Priority Way South Drive, Suite 200, Indianapolis, IN 46240 ("PLTW, INC." and, collectively with the Entity, the "parties").

WITNESSETH:

WHEREAS, PLTW, INC. has established a comprehensive program and curricula for STEM education (the "**PLTW Program**") and supports a network of school districts, colleges, universities, and private sector collaborators (the "**PLTW Network**"); and

WHEREAS, the Entity desires to implement the **PLTW Program**; which consists of various curricular programs (the "**PLTW Curricular Program(s)**") and

WHEREAS, the Entity shall have access to all **PLTW Program** curricula and annual updates as well as access to the **PLTW** electronic communication network, online systematic assessment and evaluation, online on-going training, online program support and additional benefits; and

WHEREAS, the parties desire to work together to maximize the benefit of the **PLTW Program** to students by maintaining the quality standards and practices necessary to ensure the efficient and effective delivery of the **PLTW Program**.

NOW, THEREFORE, the parties agree as follows:

1. Registration and Information.

The Entity has registered online with PLTW, INC. on May 12, 2014 for one or more schools or sites, and identified which **PLTW Curricular Program** it wishes to implement. The Entity represents that the information contained in the registration remains accurate as of the date of this Agreement. In the event that Entity elects to have additional schools or sites added, or elects to make other material changes such as additional **PLTW Curricular Programs**, the Entity must first complete the necessary data entry and/or information reasonably required by PLTW, INC. The registration or site add-on data/information may be amended by PLTW, INC. from time to time in its discretion.

2. PLTW Requirements for Implementation.

The Entity agrees to implement the **PLTW Program** according to the program and implementation requirements established by PLTW, INC. ("**PLTW Program Requirements**" or "**Program Requirements**"), which shall include, but not be limited to, Program Requirements governing, participation fees, sequencing, courses, training, certification or maintenance of program standards, and other aspects of a successful implementation of the **PLTW Program** and **PLTW** courses by participating entities. Program Requirements are available on the PLTW, INC. website and may be modified from time to time by PLTW, INC. in its reasonable discretion.

3. PLTW Curricular Programs.

The Entity agrees to follow the **PLTW** curricula and to meet **PLTW** quality standards and practices including any concurrent student course requirements as reasonably established by **PLTW, INC.** for students to be successful in the **PLTW** Program. Curricula, including concepts and objectives, must be taught in its entirety without interruption or any unauthorized modification. Additional information is found in the Program Requirements.

4. PLTW Software.

The **PLTW** curricula are supported by certain software programs that align with the **PLTW** curricula to provide students with rigorous and relevant application of skills. The Entity must obtain or purchase annual or other available rights to the software programs which are integrated into the **PLTW** Program courses in that academic year. These rights may be subject to limitations established by the owner of the software, which may include school or site restrictions, as outlined in the Program Requirements. If the right to use the software is on an annual basis, then the term for the rights is the then current academic year of this Agreement, after which the Entity must cease the use of the software unless this Agreement is renewed for additional terms. All software shall be subject to the standard end-user license agreement from the software vendor, a copy of which is included with the software, and copyright for each software package remains with its owner and is protected by applicable copyright law. The Entity agrees to maintain reasonable security measures to protect the software, and to prohibit its unlawful use. When not in actual use, the Entity agrees to secure the software. Additional information is found in the Program Requirements.

5. PLTW Curricular Program Participation Fee.

PLTW Curricula are provided at no charge to participating schools. For other **PLTW** Program benefits, the Entity will be assessed an annual participation fee for each school or site participating in the **PLTW** Program. The participation fee(s) shall be due and payable no later than August 31st of each year this Agreement is in effect. Current participation fees are set forth in the Program Requirements. The participation fee covers required software rights, program support features to the curriculum for which a school has trained teachers, as well as the associated support systems such as end of course assessments and teacher online on-demand professional development offered by **PLTW, INC.** A full list can be found in the Program Requirements. **PLTW, INC.** may adjust any participation fees on an annual basis in the sole discretion of **PLTW, INC.**, provided, however, that **PLTW, INC.** shall provide notice no later than March 1 of each year of any such increases or decreases for the following academic year. Additional information is found in the Program Requirements.

6. PLTW Partnership Team.

The objective of the **PLTW** Partnership Team is to provide optimal support and to facilitate the operation of the entire **PLTW** Program, while building community support and advocacy. By the end of the second year, the Entity shall establish and operate a **PLTW** Partnership Team and is responsible for selecting all members. Additional information is found in the Program Requirements.

7. Required Training.

A. PLTW Teacher Training. Teachers are required to successfully complete course specific PLTW Teacher Training for each PLTW course they will instruct. The Entity will select each teacher for participation in the PLTW Teacher Training program. It is the sole responsibility of the Entity to ensure that every teacher meets all Federal, State and local requirements to teach each respective PLTW course. The Entity shall register each teacher being selected for training with PLTW, INC. by the date required under the Program Requirements. PLTW, INC. reserves the right to accept or reject any training candidate. Additional information is found in the Program Requirements.

B. PLTW Counselor Training. Counselors/Advisors are required to successfully complete PLTW Counselor Training. Additional information is found in the Program Requirements.

8. Equipment Used in the PLTW Program.

A. Equipment. To assure that the Entity's school or site facilities properly support the PLTW Program, and to provide special purchase or license agreements and other costs savings practices negotiated by PLTW, INC., the PLTW Purchasing Manual includes details on equipment, supplies and other items (collectively referred to as "equipment" in this Agreement) that are required to implement the PLTW Program. In some instances, it is required that specific equipment (including software), be used due to curricular requirements. Unless specific equipment is required by PLTW, INC., the Entity may implement the PLTW Program using equipment purchased from vendors not listed in the PLTW Purchasing Manual, provided such equipment meets or exceeds program specifications and adequately supports the PLTW Program. The Entity shall be responsible for ensuring that equipment will meet or exceed Program Requirements and adequately support the PLTW Program. Additional information is found in the Program Requirements.

B. Safety. The Entity is solely responsible for the safe and proper implementation of the PLTW Program at its sites and schools. The Entity hereby covenants and agrees that any facility used to teach the PLTW Program shall be adequately equipped to operate the equipment safely and properly and that such facility and any equipment used thereon shall at all times comply with applicable standards and/or customary practices relating to safety and reasonable use. The Entity shall be solely responsible for providing its faculty with appropriate safety training relating to the implementation of the PLTW Program.

9. Assessment and Evaluation of Results.

PLTW, INC. assists and supports participating entities and the quality of the PLTW Program through studying and evaluating the effectiveness of the PLTW Program on an ongoing basis in order to update instructional, curricular and assessment materials and otherwise improve the instruction that PLTW participating entities provide to students. These efforts include the development, validation, and administration of assessments, examinations, surveys and/or other measurement tools on behalf of entities during their participation in the PLTW Program. PLTW, INC.'s ongoing studies review longitudinal student achievement data. PLTW, INC. retains data for four to six academic years after a student's estimated matriculation date, after which time the data is destroyed; at the request of the Entity, a copy of the data will be returned to the Entity prior to destruction. In support

of these efforts, Entity acknowledges its participation annually in the **PLTW** systematic assessment and evaluation process. PLTW, INC. will provide, and the Entity will participate in, the **PLTW** online systematic assessment and evaluation process conducted by PLTW, INC. and/or its designated representatives, which includes online teacher registration, online student rostering/registration, and full participation in various assessments, examinations, surveys and/or other measurement tools using technology and other support services provided by PLTW, INC. The Entity and PLTW, INC. acknowledge and agree that the personally identifiable data is confidential, and shall be used, shared and maintained for the purposes set forth above and only in accordance with reasonable privacy/security measures, proper professional practices, student confidentiality and applicable laws, including FERPA. Use or access to any protected data obtained as a result of these studies will be limited to representatives with a legitimate interest in accessing this data and re-disclosure of any personally identifiable information will be done in limited instances only, and only as allowed by, and consistent with, applicable laws. The Entity shall be responsible for implementing annual notifications, record-keeping and other such privacy requirements relating to these services.

10. Delivery of Materials and Communication.

In order to facilitate the delivery of the **PLTW** curricula and other **PLTW** Program materials to the Entity, and to facilitate communication for the **PLTW** Network, PLTW, INC. will use various internet applications and systems. PLTW, INC. shall determine which systems and applications will be used, in its sole discretion, and will implement reasonable security measures to safeguard sensitive data. Schools will implement appropriate measures to facilitate communication with these applications and systems. Additional information is found in the Program Requirements.

11. License.

A. Scope. The Entity acknowledges that PLTW, INC. retains all rights and title to its marks, curricula, framework, methodologies, processes, information, materials and other intellectual property (collectively referred to in this Agreement as “materials”). PLTW, INC. grants to the Entity a non-exclusive, non-transferable license to reproduce and use, to the extent authorized herein, printed or electronic materials developed and/or used in connection with the **PLTW** Program, for the sole purpose of instruction to students at registered schools or sites that are actively providing **PLTW** instruction, and appropriate training for authorized faculty. Any other use, reproduction, disclosure or distribution of such materials, including but not limited to commercial use, shall be strictly prohibited.

B. Program Identification. **Project Lead The Way, PLTW, the PLTW “atom” logos, Gateway To Technology, Innovation Portal** and other marks used in the **PLTW** Program are service/trademarks of PLTW, INC. During the term of this Agreement, the Entity shall use the appropriate logos, marks and other identifying materials on all **PLTW** Program materials and communications with faculty, students, officials and community constituents. PLTW, INC. will supply the Entity with appropriate instructions and labels relating to such identifying material to facilitate the proper promotion of the **PLTW** Program. Upon termination of this Agreement, the Entity shall cease using any such identifying material and shall make no representations linking any of its own educational programs to the **PLTW** Program without the prior written consent of PLTW, INC. All press releases and other public pronouncements involving the **PLTW** Program shall be subject to the advance approval of PLTW, INC. through PLTW, INC.’s designated representative. The Entity agrees to reasonably promote and publicize the **PLTW** Program in order to encourage student participation, and to retain

its distinct character.

C. Termination. The license granted hereunder shall cease upon the earliest to occur of: (i) the termination of this Agreement; or (ii) PLTW, INC. providing sixty (60) days written notice to the Entity of its election to revoke the license. Upon termination of the license all material shall cease to be used and, at the election of PLTW, INC., all materials, including any reproductions thereof, shall be immediately returned to PLTW, INC., and in no event later than fifteen (15) days after the effective date of termination.

12. Representations and Warranties of the Entity.

The Entity hereby makes the following representations and warranties: (a) This Agreement has been duly approved by the governing authority of the Entity, and the person executing this Agreement on behalf of the Entity has been duly authorized to so act by such Entity; (b) This Agreement is a legally binding agreement whose rights and obligations run only between the Entity and PLTW, INC. and the Entity's execution of this Agreement does not create rights in any other party; and (c) The terms of this Agreement do not violate or conflict with the Entity's charter or any other of its rules of governance, the laws of the Entity's State or any subdivision thereof, or any other agreement to which the Entity is a party.

13. Default.

A. Material Breach and Cure Period. Upon a material breach of this Agreement by either party which is not cured within fifteen (15) days after written notice is mailed to the defaulting party, this Agreement shall terminate effective upon the completion of the then-current academic year.

B. Non-payment or Failure to Implement Program. If the Entity fails to make prompt payment of the participation fee in accordance with the terms of this Agreement or to implement the PLTW Program for the academic year immediately following the date of this Agreement, then this Agreement may immediately terminate, at the option of PLTW, INC. In the event that Entity implements one or more courses, but fails to timely and properly implement the courses required for the Entity's PLTW Curricular Program(s), then, this Agreement may immediately terminate, at the option of PLTW, INC.

C. Other Remedies. In addition to the right to terminate the Agreement upon a breach thereof, the parties shall also have the right to exercise all of their respective remedies, both legal and equitable, as a result of the breach.

14. Term: Annual Renewal of Agreement.

The initial term of this Agreement shall begin as of the date of signing and shall end on June 30th of the following year; this Agreement shall be automatically renewed for additional contract years (July 1 – June 30) unless a party terminates the Agreement by notice to the other party in writing no later than April 1 preceding the commencement of the next Contract Year.

15. Protection of Intellectual Property.

The Entity agrees to adhere to any and all restrictions in connection with equipment, software and other intellectual property use agreements between PLTW, INC. and software producers, vendors or other such entities, and to take proactive measures to protect intellectual property used or available under such agreements, as shall be requested by PLTW, INC. or the owner of the intellectual property. Upon a termination of this Agreement, the Entity shall discontinue use of all software or other intellectual property provided to them pursuant to this Agreement or through special agreements relating to the Entity's participation in the PLTW Program. PLTW, INC. assumes no liability for the non-performance of the software or other intellectual property but will provide reasonable assistance to resolve non-performance issues with the owner of the software or other intellectual property. The Entity agrees that if it materially breaches these restrictions, its right to use such software or other intellectual property will be terminated and all software or other intellectual property shall be immediately returned to PLTW, INC. or the owner. The Entity shall solely be responsible for any remedies sought by the owner relating to the Entity's breach of these provisions, and PLTW, INC. shall not be liable in any way for such breach.

16. Responsibility of Parties.

To the extent permitted by law, the Entity hereby agrees to indemnify, defend and hold harmless PLTW, INC. from and against, and in respect to, any and all losses, expenses, costs, obligations, liabilities and damages, including interest, penalties and reasonable attorney's fees and expenses, that PLTW, INC. may incur as a result of any negligent or willful act of the Entity or any of its agents or employees or the failure by such Entity to perform any of its representations, warranties, commitments, or covenants under this Agreement.

To the extent permitted by law, PLTW, INC. hereby agrees to indemnify, defend and hold harmless the Entity from and against, and in respect to, any and all losses, expenses, costs, obligations, liabilities and damages, including interest, penalties and reasonable attorney's fees and expenses, that the Entity may incur as a result of any negligent or willful act of PLTW, INC. or any of its agents or employees or the failure by PLTW, INC. to perform any of its representations, warranties, commitments, or covenants under this Agreement.

17. Miscellaneous Provisions.

A. Assignment. The Entity is prohibited from assigning to or in any other way enabling any of its rights under this Agreement to inure to any third party without the prior written consent of PLTW, INC. This prohibition on assignment shall be a material term of this Agreement and any violation of this Section shall be a material breach of this Agreement, which shall allow PLTW, INC. to terminate this Agreement.

B. Notices. Legal notices or communications required under this Agreement shall be in writing and shall be sent by registered or certified mail, return receipt requested, or by overnight delivery, as follows:

If to the Entity:

SANTEE ELEMENTARY
9625 CUYAMACA ST
SANTEE, CA
92071

If to PLTW, INC.:

Project Lead The Way, Inc.
Attn: PLTW Agreements
3939 Priority Way South Dr, Ste 200
Indianapolis, IN 46240
ph: 877-335-7589

Other notices or communications permitted under this agreement shall be sent via the PLTW electronic communication network.

C. Benefit. This Agreement shall be binding upon, and shall inure to the benefit of, the parties and their respective successors and permitted assigns.

D. Entire Agreement. This Agreement, including any instruments of agreements attached hereto as exhibits or incorporated herein by reference, contains the entire understanding of the parties with respect to the subject matter hereof. This Agreement supersedes all prior agreements and understandings between the parties with respect to such subject matter.

IN WITNESS WHEREOF, the parties have each executed this Agreement on the dates indicated below.

SANTEE ELEMENTARY

Date: _____

By: _____

Entity Superintendent or School Board
President/Chairperson, or their legally
authorized designee

Name: _____

Title: _____

Project Lead The Way, Inc.

Date: _____

By: _____

Andrea E. Croslyn, Ph.D.
Executive VP, Chief Operating Officer

Consent Item E.3.3.

Approval of Nonpublic School Master Contract with Asetline School for Nonpublic School Services

Prepared by Dr. Stephanie Pierce
June 2, 2015

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. Three (3) students with disabilities require enrollment in Asetline School for the 2015-2016 school year. The District contracted with Asetline School for nonpublic school services in the 2014-2015 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with Asetline School for three (3) students for the term of July 1, 2015 through June 30, 2016. The Nonpublic School Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
Asetline School	3 students	210 days 7/1/15–6/30/16, including ESY instruction	\$182.42	\$114,925

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.3.

Consent Item E.3.4.

Approval of Nonpublic Agency Master Contract with Maxim Healthcare Services for Nursing Services

Prepared by Dr. Stephanie Pierce
June 2, 2015

BACKGROUND:

School districts are required to have nurses to promote and maintain optimal student health. School nurses participate in the following activities: promote and assist in the control of communicable diseases; develop Care Plans/Orders with student’s physician and parents; educate and train school staff (e.g., teachers, instructional assistants, health clerks, administrators) regarding student health matters and procedures; serve as a health professional liaison between home, school and community; and conduct vision and hearing screenings for special education evaluations. Additionally, when district-employed nurses are absent, we must have appropriately-trained nurse substitutes. We contracted with Maxim Healthcare Services for nursing services in the 2014-15 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Maxim Healthcare Services for nursing services for the term of July 1, 2015 through June 30, 2016. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

Type of Nurse	Hourly Rate	Hours Per Day	Days Per Year	Total
RN	\$50	7.0	36	\$12,600
LVN	\$37	7.0	199	\$51,541
GRAND TOTAL				\$64,141

STUDENT ACHIEVEMENT:

Nursing services are necessary for students in order to promote and maintain optimal student health. Healthy students are better able to engage in the learning process and demonstrate educational growth.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.4.

Consent Item E.3.5.

Approval of Nonpublic Agency Master Contract with
ABA Education Foundation for Behavioral Support

Prepared by Dr. Stephanie Pierce
June 2, 2015

BACKGROUND:

At times, students with disabilities require behavioral support to demonstrate educational progress at school. ABA Education Foundation provides behavioral support to students with developmental disabilities, autism, other pervasive developmental disorders, and behavior challenges based on the principles of Applied Behavior Analysis (ABA). We contracted with this agency for behavioral support services in the 2014-2015 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with ABA Education Foundation for behavioral support for the term of July 1, 2015 through June 30, 2016. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The estimated cost for behavioral support through ABA Education Foundation for the 2015-16 school year should not exceed \$30,000. The hourly rate is \$75 per hour.

STUDENT ACHIEVEMENT:

Some students require behavioral support to increase student learning and appropriate interpersonal relationships.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.5.

Consent Item E.3.6.

Approval of Nonpublic Agency Master Contract with Kaliko Yandall Therapy for Occupational Therapy

Prepared by Dr. Stephanie Pierce
June 2, 2015

BACKGROUND:

As part of a student's Individual Education Program (IEP), occupational therapy (OT) is necessary for some students with disabilities to demonstrate educational progress. Currently, there are Santee School District postings for Occupational Therapists; however, in the interim we must provide OT. Until permanent employees are hired, Kaliko Yandall Therapy is able to provide the services needed. We contracted with Kaliko Yandall Therapy for OT services in the 2014-2015 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Kaliko Yandall Therapy for occupational therapy for the term of July 1, 2015 through June 30, 2016. The Nonpublic Agency Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Term	Days Per Year	Hourly Rate	Hours Per Day	Total
Regular SY	184	\$67.50	8	\$99,360
ESY	22	\$67.50	4	\$5,940
			Grand Total	\$105,300

STUDENT ACHIEVEMENT:

Occupational therapy is necessary for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.6.

Consent Item E.3.7.

Approval of Agreement with Hatch & Cesario,
Attorneys-at-Law

Prepared by Stephanie Pierce
June 2, 2015

BACKGROUND:

Special education issues arise that create the need for the District to seek legal counsel and/or services.

RECOMMENDATION:

Administration recommends the Board of Education approve the Agreement with Hatch & Cesario, Attorneys-at-Law for legal services on an as-needed basis for the term of July 1, 2015 through June 30, 2016. The Agreement is attached.

FISCAL IMPACT:

Per the attached Agreement, the contracted services with Hatch & Cesario, Attorneys-at-Law range from \$100 - \$200 per hour, depending upon services provided. Actual charges will only be applied when services are rendered.

This recommendation supports the following District goal:

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item to provide legal services.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.7.

HATCH & CESARIO

ATTORNEYS-AT-LAW

AGREEMENT FOR LEGAL SERVICES

This Agreement is by and between the Santee School District ("Client") and Hatch & Cesario, Attorneys-at-Law ("Attorney").

Attorney's Services

Attorney agrees to provide Client with consulting, representational and legal services pertaining to special education and general student matters, including representation in administrative and judicial proceedings, as requested by Client, or as required by law. This Agreement and Attorney's services do not include appeals of special education or other matters. A separate Agreement will be required for additional legal services.

Attorney shall provide legal services as reasonably required to represent Client in such matters, take reasonable steps to keep Client informed of significant developments, and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation.

Hourly Rates

Client agrees to pay Attorney for services rendered based upon the following rate schedule:

Partners	\$200.00
Associates	\$180.00
Education Consultant	\$150.00
Law Clerk	\$125.00
Paralegal	\$100.00

Attorney shall bill Client for legal services in one-tenth (.10) increments. There is no charge for travel to and from Client's office. If travel to a destination exceeds 60 miles one way, Attorney reserves the right to charge Client Attorney's hourly rate for round trip travel from Attorney's San Diego Office to the destination, and Client agrees to pay round trip travel that exceeds 60 miles should it be charged.

Costs, Expenses and Other Requirements Applicable to Client

Client agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of Client, including the following:

In-office Photocopying	\$0.25 per page
Facsimile	\$1.00 per page
Scanning	None
Postage	Actual usage
Mileage	IRS mileage rate

Costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis. If Client determines that expert consultation and/or expert witness testimony is necessary, Client shall pay all fees and costs directly to the expert unless Client and Attorney otherwise agree.

Payment for Services

Attorney shall send Client a statement for fees and costs incurred every calendar month. Such statements shall set forth the amount, rate, and description of services provided. Payment by Client against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

The California Business & Professions Code requires Attorney to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that Attorney does maintain such insurance coverage.

Arbitration of All Disputes Including Claims of Malpractice

- A. If a dispute or controversy arises between the Client and Attorney regarding the construction, application or performance of any services under this Agreement, and any claim arising out of or relating to this Agreement or its breach, shall be submitted to binding arbitration upon the written request of one party after the service of that request on the other party. The parties shall agree upon a neutral and professional arbitrator, or 3-person professional arbitration panel to hear and determine the dispute. The arbitrator or arbitration panel shall have the authority to award to the


prevailing party attorneys' fees, costs and interest incurred. The arbitration shall be conducted pursuant to the provider's rules. If the parties cannot agree, then the Superior Court of San Diego County shall choose an impartial arbitrator whose decision shall be final and conclusive on all parties. Attorney and Client shall each have the right of discovery in connection with any arbitration proceeding in accordance with Code of Civil Procedure Section 1283.05. The parties shall bear their own legal fees and costs for all claims. The sole and exclusive venue for the arbitration and or any legal dispute shall be San Diego, California.

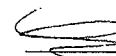
- B. Notwithstanding subparagraph A above, in any dispute subject to the jurisdiction of the State of California over attorney's fees, charges, costs or expenses, Client has the right to elect arbitration pursuant to the fee arbitration procedures of the State Bar of California, as set forth in California Business and Professions Code Section 6200, *et seq.* Those procedures permit a trial after arbitration, unless the parties agree in writing, after the dispute has arisen, to be bound by the arbitration award. If, after receiving a notice of client's right to arbitrate, Client does not elect to proceed under the State Bar fee arbitration procedures, and file a request for fee arbitration within 30 days, any dispute over fees, charges, costs or expenses, will be resolved by binding arbitration as provided in the previous subparagraph A.

Because each party is giving up a right, Client is encouraged to have an independent lawyer of Client's choice review these arbitration provisions before agreeing to them.

By initialing below, Client and Attorney confirm that they have read and understand subparagraphs A and B above, and voluntarily agree to binding arbitration. In doing so, Client and Attorney voluntarily give up important constitutional rights to trial by judge or jury, as well as rights to appeal. Client is advised that Client has the right to have an independent lawyer of Client's choice review these arbitration provisions, and this entire agreement, prior to initialing this provision or signing this Agreement.

_____ (Client Initial Here)

 (Attorney Initial Here)

 (Attorney Initial Here)

Discharge of Services

Client may discharge Attorney at any time by written notice. Unless otherwise agreed, and except as required by law, Attorney will provide no further legal services hereunder after receipt of such notice. Attorney may withdraw its services with Client's consent or as allowed or required by law, upon ten (10) days written notice. Upon discharge or withdrawal, Attorney shall transition all outstanding legal work and services to others as Client shall direct.

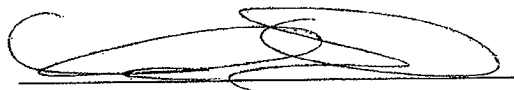
Term of Agreement

The term of this Agreement is effective July 1, 2015 through June 30, 2016, and may be modified in writing by mutual agreement of Client and Attorney. This agreement shall be terminable by either Attorney or Client upon thirty (30) days written notice.

Santee School District

Hatch & Cesario, Attorneys-at-Law

Karl Christensen, Assistant
Superintendent, Business Services

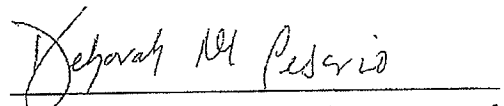


Melissa Hatch, Attorney and Partner

Date: _____

Date: May 22, 2015

Hatch & Cesario, Attorneys-at-Law



Deborah R.G. Cesario, Attorney and
Partner

Date: May 22, 2015

Consent Item E.4.1. Personnel, Regular
 Prepared by Tim Larson
 June 2, 2015

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Temporary Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Diogostine, Jennifer	Sycamore Canyon	IV-01	Personal	06-18-15
2. Harper, Alexa	Rio Seco	V-05	Personal	06-18-15
3. Moreno, Eileen	Educational Resource Center	MGT-05	Personal	06-18-15
3. Setzer, Jean	Sycamore Canyon	VI-29	Retirement	06-18-15

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Finley-Moore, Erica	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.0 hrs	\$0.00	\$938.62	05-18-15
2. Habibullah, Habiba	Cajon Park	Campus Aide CA A / 2.0 hrs	\$0.00	404.25	05-18-15
3. Kovatch-Haney, Ilona	Carlton Hills	Campus Aide CA A / 2.5 hrs	\$0.00	\$505.31	05-22-15

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff Continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Grady, Cheryl	PRIDE Academy	Instructional Assistant, Special Ed I 20 E / 3.0 hrs to 5.0 hrs	\$1,089.38	\$1,815.62	05-22-15

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. DeBerg, Alicia	Cajon Park	Instructional Assistant, Special Ed II	Personal	05-20-15
2. Pitman, Natalie	Cajon Park	Instructional Assistant, Special Ed II	Personal	06-18-15
3. Salinas, Hortencia	Prospect Preschool	Instructional Assistant I	Retirement	06-18-15
4. Sanchez, Carlos	Child Nutrition Services	Food Service Utility Worker	Retirement	05-25-15
5. Stephenson, Mary Lynn	Prospect Preschool	Instructional Assistant I	Retirement	06-18-15

M. 39-Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date
1. Olmstead, Tamara	Child Nutrition Services	Food Service Worker 1-A / 20 B / 3.0 hrs	03-15-15

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

Consent Item E.4.2. Approval to Increase Work Hours for Identified Classified
Non-Management Position

Prepared by Tim Larson
June 2, 2015

BACKGROUND:

Rio Seco School currently has two (2) Instructional Assistant, Special Education II positions serving a 1:1 student. One (1) position is filled by an employee working 3.0 hours per day; and the other position for 3.0 hours per day is currently vacant.

After reviewing the needs for this student, it is administration's intent to increase one (1) 3.0 hour position to 5.5 hours providing the necessary support for the student while encouraging independent behavior during breaks and lunch time. This would also allow for consistency in staffing and better communication between staff members.

If approved, the 5.5 hours per day position will be filled in accordance with Article 14 of the California School Employees Association (CSEA) collective bargaining agreement and the vacant 3.0 hour position will be eliminated.

RECOMMENDATION:

It is recommended that the Board of Education approve to increase work hours for the following position effective June 3, 2015:

- Increase one (1) Instructional Assistant, Special Education II position from 3.0 hours per day to 5.5 hours per day

FISCAL IMPACT:

The annual cost to increase work hours for the Instructional Assistant, Special Education II position will be \$14,420. The special education program will minimize the additional cost by saving \$9,412 after eliminating the vacant 3.0 hour position.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

Consent Item E.4.3.
Prepared by Tim Larson
June 2, 2015

Approval of a Short Term Instructional Assistant Position

BACKGROUND:

A recent Special Circumstances Instructional Assistance (SCIA) assessment for a 1:1 student at Carlton Hills School will require 1:1 instructional assistance through the end of the 2014-2015 school year.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval is the short term employment opportunity.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following position:

- One (1) Instructional Assistant, Special Ed II position for 2.25 hours per day
June 3 – June 17, 2015

FISCAL IMPACT:

The cost to employ the short term position will be approximately \$500 and will be paid from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.3.

Consent Item E.4.4.
Prepared by Tim Larson
June 2, 2015

Approval of Memorandum of Understanding with Home
Start Incorporated to Provide Counseling Services for
Students Having Experienced Trauma

BACKGROUND:

The purpose of Santee School District's counseling program is to increase support for learning in the classroom and to support the health and well being of all students. To provide the best care possible, the program also uses the support of outside providers offering programs free of charge to eligible students and their families. Home Start Inc. provides mental health therapy for students diagnosed with a trauma on campus or in other areas as determined by the parent. The cost for the program is covered by a Child Abuse Treatment grant (CHAT) established by Home Start Inc. with the State of California. There is no cost to the student or school site. Students with insurance are also eligible for this program.

Therapy sessions are usually held once a week for 30-45 minutes. The average length of therapy for this program varies but is usually 20 weeks. School sites provide space for the therapist to meet with the child as available.

It is anticipated that 20 students will be served through this program each year to complement other programs. This program will be effective October 1, 2015 through September 30, 2018 and has been available in Santee since 2008 and has been a huge support for students who have experienced trauma.

RECOMMENDATION:

It is recommended that the Board of Education approve the Memorandum of Understanding with Home Start to provide mental health support to students who are victims of abuse or traumatic events. All students must have written parent permission to participate at the school site.

FISCAL IMPACT:

There is no cost to the District or students for this program. The cost for providing therapy will be covered by Home Start Inc. through a CHAT grant.

STUDENT ACHIEVEMENT:

Students will be better prepared to learn in the classroom by providing mental health services.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.4.

MEMORANDUM OF UNDERSTANDING BETWEEN

Home Start, Inc.

And

Santee Elementary School District

Effective October 1, 2015- September 30, 2018

This Memorandum of Understanding (MOU) stands as evidence Home Start, Inc. and the Santee Elementary School District intend to work together toward the mutual goal of providing maximum available assistance for child crime victims residing in San Diego County. Both entities believe the implementation of the Child Abuse Treatment (CHAT) Program will further this goal. To this end, the two entities agree to participate in the exchange of services by coordinating the provision of CHAT Program objectives.

1. Home Start, Inc. will closely coordinate the following services with the Santee Elementary School District:
 - Home Start, Inc. will receive referrals from Santee Elementary School District to provide center and home based therapeutic and advocacy services to child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth.
 - On an as needed basis Home Start, Inc. will provide psychotherapeutic services to child victims identified by the Santee Elementary School District on site at the child's school.

2. The Santee Elementary School District will closely coordinate the following services with Home Start, Inc.:
 - The Santee Elementary School District will refer to Home Start, Inc. child victims of child abuse to include neglect, sexual, physical, and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for treatment services to include psychotherapy and other related services.
 - Provide space on an as needed basis (space permitting) for psychotherapeutic services to child victims who have been identified by the Santee Elementary School District.

3. Regularly scheduled meetings between designated staff from the Home Start, Inc. and the Santee Elementary School District should be maintained to discuss strategies, timetables, and implementation of the Child Abuse Treatment Program services discussed herein.
4. Both parties agree to give each other one month's written notice should they wish to withdraw from, or modify, this agreement. Both parties agree that all notices and questions should be directed to the agency representative listed below. Should the representatives change, each party agrees to notify the other.
5. We, the undersigned, as authorized representatives of Home Start, Inc. and Santee Elementary School District do hereby approve this MOU.

Name and signature of person authorized to sign for Home Start Inc.

Name and signature of person authorized to sign for the Santee Elementary School District

Name Laura A. Mustari, LCSW, C.E.O.

Name _____

Signature _____

Signature _____

Date _____

Date _____

Consent Item E.4.5.

Approval of Medi-Cal Administrative Activities (SMAA)
Agreement with Orange County Department of Education

Prepared by Tim Larson
June 2, 2015

BACKGROUND:

This support services agreement for the Medi-Cal Administrative Activities (SMAA) Program is renewable on an annual basis. The Orange County Department of Education serves as the local education consortium (LEC) agent for the southern region. The District is required to work with a LEC for the SMAA program. The term for this agreement is July 1, 2015 through June 30, 2016.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with the Orange County Department of Education for SMAA program support services.

FISCAL IMPACT:

The fee will be 4.5% of quarterly claims. Based on an estimate of \$100,000 in total claims, the cost could be \$4,500. Due to Federal suspension of MAA payments, the District has not received reimbursement for any claims for 2012-13, 2013-14 or 2014-2015.

STUDENT ACHIEVEMENT IMPACT:

The MAA program revenues will be deposited into the general fund and will be used to support the instructional program as indicated.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.5.

2 Santee Elementary School District
3 SCHOOL-BASED MEDICAL ADMINISTRATIVE ACTIVITIES (SMAA)
4 PARTICIPATION AGREEMENT

5 This AGREEMENT is hereby entered into this 1st day of July,
6 2015, by and between the Orange County Superintendent of Schools,
7 200 Kalmus Drive, Costa Mesa, California 92626, Region 9 Local
8 Educational Consortium (LEC), hereinafter referred to as
9 SUPERINTENDENT, and the Santee Elementary School District, 9625
10 Cuyamaca St., Santee, California 92071, hereinafter referred to as
11 DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred
12 to as the Parties.

13 WITNESSETH:

14 WHEREAS, SUPERINTENDENT has entered into an Agreement with the
15 California State Department of Health Care Services, hereinafter
16 referred to as STATE, which is incorporated herein by this
17 reference, to serve as the Local Educational Consortium (LEC) for
18 the Region 9 in accordance with the California Welfare and
19 Institutions Code Section 14132.47(c) (1); and

20 WHEREAS, SUPERINTENDENT has been designated by the STATE to
21 represent school districts and county offices located in Region 9,
22 hereinafter referred to as LEA (Local Education Agency) to
23 administer School-based Medi-Cal Administrative Activities (SMAA)
24 described as Administrative Claiming process in the California
25 Welfare and Institutions Code Section 14132.47(c) (1); and

WHEREAS, the goal of the School-based Medi-Cal Administrative
Activities (SMAA) Program is to improve the availability and

1 accessibility of Medi-Cal services to Medi-Cal eligible and
2 potentially eligible individuals, and their families where
3 appropriate, served by the SUPERINTENDENT and participating LEA'S;
4 and

5 WHEREAS, DISTRICT is providing School-based Medi-Cal
6 Administrative Activities and wishes to participate in the School-
7 based Medi-Cal Administrative Activities Program.

8 NOW, THEREFORE, the Parties hereby agree as follows:

9 1.0 TERM. The term of this AGREEMENT shall be for a period of one
10 (1) year commencing on July 1, 2015, and ending on June 30, 2016,
11 subject to termination as set forth in this AGREEMENT.

12 2.0 RESPONSIBILITIES OF SUPERINTENDENT.

13 a. Responsibilities of SUPERINTENDENT and DISTRICT will be
14 amended as necessary to comply with all Federal, state
15 and SUPERINTENDENT'S program requirements.

16 b. "Certify" to the STATE the amount of DISTRICT'S general
17 funds or any other funds allowed under Federal law and
18 regulation expended on the allowable "Program
19 activities".

20 c. Certify to the STATE the availability and expenditure of
21 one hundred percent (100%) of the non-Federal cost of
22 performing Program activities.

23 d. Certify to the STATE that DISTRICT expenditures
24 represent costs that are eligible for Federal financial
25 participation for that fiscal year.

e. Act as liaison between STATE and DISTRICT.

- 1 f. As mandated, provide a software platform through a third
2 party vendor, through which the DISTRICT shall utilize
3 the Random Moment Time Study (RMTS) process. Although
4 the SUPERINTENDENT will make every reasonable effort to
5 facilitate the use of the software platform, the
6 SUPERINTENDENT is not responsible for problems resulting
7 from software platform or system errors.
- 8 g. Represent DISTRICT'S issues, concerns, and questions at
9 scheduled statewide LEC Advisory Committee meetings,
10 STATE meetings, and SMAA Program work groups.
- 11 h. As mandated by STATE, attend STATE trainings.
- 12 i. Conduct Region 9 LEC DISTRICT SMAA Coordinator meetings
13 and trainings.
- 14 j. On behalf of STATE, provide STATE approved training
15 materials and updates to DISTRICT.
- 16 k. On behalf of STATE, provide Program technical
17 assistance.
- 18 l. Review DISTRICT'S quarterly invoice documents for
19 accuracy and completeness and request corrections if
20 necessary.
- 21 m. Review corrected documents for compliance with rules and
22 regulations; work with DISTRICT to resolve any
23 outstanding matters that prevent SUPERINTENDENT'S
24 certification of claim.
- 25 n. Code all SMAA RMTS moments and make available to the
DISTRICT its RMTS results.

- 1 o. Provide DISTRICT access to STATE SMAA Appeal Process
2 upon request.
- 3 p. Appeal DISTRICT decision or action through the STATE
4 SMAA Appeal Process if necessary.
- 5 q. Review and submit the Random Moment Time Study (RMTS)
6 quarterly invoice to the STATE on behalf of the DISTRICT
7 and convey to the DISTRICT by warrant all funds received
8 on behalf of DISTRICT from the STATE less any amount due
9 the SUPERINTENDENT as defined in Section 5.0 of this
10 AGREEMENT. No funds will be conveyed to DISTRICT for
11 invoices that have been disallowed by the STATE.
- 12 r. Monitor compliance of DISTRICT with all Federal, STATE,
13 and SUPERINTENDENT'S Program requirements.
- 14 s. Designate an employee to act as liaison to DISTRICT
15 regarding issues relating to this AGREEMENT.

16 3.0 RESPONSIBILITIES OF DISTRICT.

- 17 a. Responsibilities of SUPERINTENDENT and DISTRICT will be
18 amended as necessary to comply with all Federal, STATE
19 and SUPERINTENDENT'S program requirements.
- 20 b. RMTS software platform may be accessed only by employees
21 of the DISTRICT for RMTS purposes. DISTRICT agrees to
22 comply with the confidentiality and other requirements
23 associated with use of the RMTS software platform.
24 DISTRICT shall be responsible for any unauthorized use
25 and understands that the DISTRICT may be held liable.

- 1 c. Quarterly assess SMAA claiming potential within the
2 DISTRICT and determine which staff perform SMAA
3 activities and will participate in the Random Moment
4 Time Study (RMTS) and what direct charges, if
5 applicable, will be claimed.
- 6 d. Certify to the SUPERINTENDENT and STATE the amount of
7 DISTRICT'S general funds or any other funds allowed
8 under Federal law and regulations expended on the
9 allowable "Program activities".
- 10 e. Comply fully with all Title XIX Federal, STATE, and
11 SUPERINTENDENT'S Program requirements.
- 12 f. Certify to SUPERINTENDENT and STATE the availability and
13 expenditure, from allowable non-Federal funding sources,
14 of one hundred percent (100%) of the cost of performing
15 Program activities.
- 16 g. Certify to SUPERINTENDENT and STATE expenditures
17 represent costs that are eligible for Federal financial
18 participation for that fiscal year.
- 19 h. If subcontracting for certain administrative activities,
20 provide SUPERINTENDENT with a copy of the DISTRICT'S
21 contract with vendor. DISTRICT may include vendor's
22 allowable costs on its invoice, to the extent that same
23 tasks are not performed by the SUPERINTENDENT and with
24 the understanding that the total vendor fees cannot
25 exceed fifteen percent (15%).

- 1 i. Ensure that DISTRICT'S designated SMAA Coordinator
2 attends quarterly Region 9 LEC SMAA Coordinators
3 trainings and meetings.
- 4 j. Adhere to timelines established by the STATE and
5 SUPERINTENDENT for completion of Program documentation
6 (e.g., Program invoices, Random Moment Time Study (RMTS)
7 Rosters, reports, etc.). Respond in a timely manner to
8 all STATE and SUPERINTENDENT requests for information
9 and documentation.
- 10 k. Respond to SUPERINTENDENT reviews with information and
11 corrected documents upon request.
- 12 l. Work with SUPERINTENDENT to resolve any outstanding
13 matters.
- 14 m. Appeal SUPERINTENDENT'S decision through the STATE
15 SMAA LEA Appeal Process if necessary.
- 16 n. Complete quarterly Random Moment Time Study (RMTS), as
17 required by the Centers for Medicare and Medicaid
18 Services (CMS), to determine the amount of paid time
19 spent on Program claimable activities.
- 20 o. DISTRICT will maintain a minimum response rate of
21 eighty-five percent (85%) of the moments assigned per
22 time study quarter. If DISTRICT is unable to maintain
23 the required response rate, DISTRICT will have sanctions
24 applied according to the School-based Medi-Cal
25 Administrative Activities (SMAA) Manual.

1 p. Develop and maintain at the DISTRICT an Operational
2 Plan/Audit File to include at a minimum the following:

- 3 • Training materials.
- 4 • Random Moment Time Study (RMTS) Time Survey
5 Participant (TSP) Roster Reports and other
6 documentation, including validation of time
7 survey participant attendance.
- 8 • Time certification and supporting documentation
9 for direct charge staff.
- 10 • Position Descriptions/Duty Statements.
- 11 • Medi-Cal Percentage documentation.
- 12 • Invoice documents and supporting documentation.
- 13 • Contracts/MOU.
- 14 • Organizational Charts.
- 15 • School Calendar.
- 16 • Resource Directories and outreach materials.
- 17 • Program review documentation.

18 q. Prepare and certify School-based MAA invoices in
19 conformance with STATE requirements and timelines.

20 r. Provide SUPERINTENDENT with copies of SMAA invoice
21 supporting documentation upon request.

22 s. DISTRICT agrees to maintain and preserve, documentation
23 for a period of not less than five years after
24 termination of Agreement Number 41738 and final payment
25 from Department of Health Care Services (DHCS) to
SUPERINTENDENT, to permit Department of Health Care
Services (DHCS) or any duly authorized representative,
to have access to examine or audit any pertinent books,
documents, papers and records related to this AGREEMENT
and to allow interviews of any employee who might
reasonably have information related to such records.

1 t. If DISTRICT'S AGREEMENT is in excess of Ten thousand
2 dollars (\$10,000.00), DISTRICT shall agree and comply
3 with the following terms and conditions:

4 1. Maintain books, records, documents, and other
5 evidence, accounting procedures and practices,
6 sufficient to properly reflect all direct and
7 indirect costs of whatever nature claimed to
8 have been incurred in the performance of this
9 AGREEMENT, including any matching costs and
10 expenses. The foregoing constitutes "records"
11 for the purpose of this provision.

12 2. DISTRICT'S facility or office or such part
13 thereof as may be engaged in the performance
14 of this AGREEMENT and its records shall be
15 subject at all reasonable times to inspection,
16 audit, and reproduction.

17 3. The Department of Health Care Services (DHCS),
18 the Department of General Services, the Bureau
19 of State Audits, or their designated
20 representatives including the Comptroller
21 General of the United States shall have the
22 right to review and to copy any records and
23 supporting documentation pertaining to the
24 performance of this AGREEMENT. DISTRICT agrees
25 to allow the auditor(s) access to such records
during normal business hours and to allow

1 interviews of any employees who might
2 reasonably have information related to such
3 records. Further, DISTRICT agrees to include a
4 similar right of the STATE to audit records
5 and interview staff related to performance of
6 this AGREEMENT.

7 4. Preserve and make available its records (1)
8 for a period of five (5) years from the date
9 of final payment under this AGREEMENT, and (2)
10 for such longer period, if any, as required by
11 applicable statute, by any other provision of
12 this AGREEMENT, or by subparagraphs (a) or (b)
13 below:

14 (a) If this AGREEMENT is completely or
15 partially terminated, the records
16 relating to the work terminated shall be
17 preserved and made available for a period
18 of three (3) years from the date of
19 resulting final settlement.

20 (b) If any litigation, claim, negotiation,
21 audit, or other action involving the
22 records has been started before the
23 expiration of the three-year period, the
24 records shall be retained until
25 completion of the action and resolution
of all issues which arise from it, or

1 until the end of the regular three-year
2 period, whichever is later.

3 5. DISTRICT shall comply with the above
4 requirements and be aware of the penalties for
5 violations of fraud and for obstruction of
6 investigation as set forth in Public Contract
7 Code §10115.10, if applicable.

8 6. DISTRICT, may at its discretion, following
9 receipt of final payment under this AGREEMENT,
10 reduce its accounts, books and records related
11 to this AGREEMENT to microfilm, computer disk,
12 CD ROM, DVD, or their data storage medium.
13 Upon request by an authorized representative
14 to inspect, audit or obtain copies of said
15 records, DISTRICT must supply or make
16 available applicable devices, hardware, and/or
17 software necessary to view, copy and/or print
18 said records. Applicable devices may include,
19 but are not limited to microfilm readers and
20 microfilm printers, etc.

21 u. The STATE, through any authorized representatives, has
22 the right at all reasonable times to inspect or
23 otherwise evaluate the work performed or being performed
24 hereunder and the premises in which it is being
25 performed. If any inspection or evaluation is made of
 the premises of DISTRICT, DISTRICT shall provide all

1 reasonable facilities and assistance for the safety and
2 convenience of the authorized representative in the
3 performance of their duties. All inspections and
4 evaluations shall be performed in such a manner as will
5 not unduly delay the work.

6 v. In the event an invoice is revised or is disallowed by
7 the STATE, agree to reimburse SUPERINTENDENT within
8 thirty (30) days of receipt of an invoice from
9 SUPERINTENDENT evidencing SUPERINTENDENT'S payment to
10 the STATE for DISTRICT'S revised or disallowed invoice.

11 w. Ensure no duplicative billings.

12 x. Hold SUPERINTENDENT harmless from any Federal
13 disallowance of SMAA claim payments made to DISTRICT by
14 the STATE.

15 y. Designate an employee to act as a liaison with
16 SUPERINTENDENT to provide DISTRICT specific information
17 relative to SMAA Program administration and fiscal
18 issues.

19 z. Complete and return with the fully executed AGREEMENT,
20 SUPERINTENDENT'S School-based Medi-Cal Administrative
21 Activities (SMAA) District Information 2015/2016 form,
22 Appendix "A", attached hereto and incorporated by
23 reference herein.

24 4.0 DISTRICT CLAIM REIMBURSEMENT. Upon satisfactory compliance of
25 DISTRICT'S responsibilities outlined in Section 3.0 of this
AGREEMENT and after SUPERINTENDENT has received reimbursement from

1 the STATE for DISTRICT'S quarterly SMAA claim(s), SUPERINTENDENT
2 shall convey to DISTRICT by warrant, all funds received on behalf of
3 DISTRICT from the STATE less any amount due the SUPERINTENDENT and
4 STATE as determined in Section 5.0 below. No funds will be conveyed
5 to DISTRICT for invoices that have been revised or disallowed by the
6 STATE or Federal. Payment to DISTRICT shall be made within forty-
7 five (45) days of receipt and reconciliation of STATE funds by
8 SUPERINTENDENT.

9 5.0 FEE SCHEDULE.

10 A. Annual STATE Participation Fee. DISTRICT will be responsible
11 for DISTRICT'S share of the STATE Participation Fee, which is based
12 on the STATE'S cost for administering the SMAA claiming process.
13 SUPERINTENDENT will reduce DISTRICT'S quarterly SMAA claim
14 reimbursement for DISTRICT'S share of the STATE Participation Fee
15 increase.

16 B. DISTRICT will be responsible for DISTRICT'S share of the
17 State RMTS Software Platform Fee, which is based on the DISTRICT'S
18 actual cost of utilizing the State RMTS Software Platform through a
19 third party administrator selected by the Region 9 LEC for the
20 Random Moment Time Study. SUPERINTENDENT will bill DISTRICT for
21 DISTRICT'S share of the software platform fees.

22 C. SUPERINTENDENT'S Administrative Support Fees. After
23 SUPERINTENDENT has received reimbursement from the STATE for
24 DISTRICT'S quarterly SMAA claim(s), SUPERINTENDENT will transfer to
25 DISTRICT an amount equal to the Federal share of cost received as
reimbursement for DISTRICT'S SMAA claim submitted by DISTRICT, less

1 four and one-half percent (4.5%) fee per quarterly claim which will
2 be used to support SUPERINTENDENT'S SMAA administration. The
3 four and one-half percent (4.5%) fee may be amended as necessary to
4 support compliance with all Federal, STATE and SUPERINTENDENT'S
5 program requirements.

6 D. The obligations of SUPERINTENDENT and DISTRICT under this
7 AGREEMENT are contingent upon the availability of funds furnished by
8 the United States Government and the State of California. In the
9 event that such funding is terminated or reduced, this AGREEMENT may
10 be terminated, and SUPERINTENDENT'S and DISTRICT'S fiscal
11 obligations hereunder shall be limited to a pro-rated amount of
12 funding actually received by the SUPERINTENDENT and DISTRICT from
13 the United States Government and the State of California under this
14 AGREEMENT. SUPERINTENDENT shall provide DISTRICT written
15 notification of such termination. Notice shall be deemed given when
16 received by the DISTRICT or no later than three (3) days after the
17 day of mailing, whichever is sooner.

18 6.0 FEDERAL CLAIMING.

19 A. TITLE 31 - Money and Finance, Subtitle V - General
20 Assistance Administration, Chapter 75 - Requirements for Single
21 Audits, Section 7502 requires each pass through entity provide the
22 sub-recipient program names and any identifying numbers from which
23 such assistance is derived. The Catalog of Federal Domestic
24 Assistance (CFDA) number for this Federal program is 93.778, Medical
25 Assistance Program (Medi-Cal).

1 B. A "Vendor" means a dealer, distributor, merchant, or other
2 seller providing goods or services that are required for the conduct
3 of a Federal program. These goods or services may be for an
4 organization's own use or for the use of beneficiaries of the
5 Federal program. Additional guidance on distinguishing between a
6 sub-recipient and a vendor is provided in OMB Circular A-133.

7 7.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of
8 this AGREEMENT, shall be and act as an independent contractor.
9 SUPERINTENDENT understands and agrees that he/she and all of his/her
10 employees shall not be considered officers, employees or agents of
11 the DISTRICT, and are not entitled to benefits of any kind or nature
12 normally provided employees of the DISTRICT and/or to which
13 DISTRICT'S employees are normally entitled, including, but not
14 limited to, State Unemployment Compensation or Workers'
15 Compensation. SUPERINTENDENT assumes full responsibility for the
16 acts and/or omissions of his/her employees or agents as they relate
17 to the services to be provided under this AGREEMENT. SUPERINTENDENT
18 shall assume full responsibility for payment of all Federal, STATE
19 and local taxes or contributions, including unemployment insurance,
20 social security and income taxes with respect to SUPERINTENDENT'S
21 employees.

22 8.0 COPYRIGHT.

23 A. DISTRICT understands and agrees that all forms, plans, and
24 related instructional materials developed by SUPERINTENDENT or
25 DISTRICT under this AGREEMENT shall become the exclusive property of
the Department of Health Care Services. The Department of Health

1 Care Services shall have all right, title and interest in said
2 matters, including the right to secure and maintain the copyright,
3 trademark and/or patent all forms and related instructional
4 materials developed under this AGREEMENT.

5 9.0 HOLD HARMLESS.

6 A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold
7 harmless DISTRICT, its Governing Board, and its officers, agents,
8 and employees from liability and claims of liability for bodily
9 injury, personal injury, sickness, disease, or death of any person
10 or persons, or damage to any property, real, personal, tangible or
11 intangible, arising out of the negligent acts or omissions of
12 employees, agents or officers of SUPERINTENDENT or the Orange County
13 Board of Education during the term of this AGREEMENT.

14 B. DISTRICT hereby agrees to indemnify, defend, and hold
15 harmless SUPERINTENDENT, the Orange County Board of Education, and
16 its officers, agents, and employees from liability and claims of
17 liability for bodily injury, personal injury, sickness, disease, or
18 death of any person or persons, or damage to any property, real,
19 personal, tangible or intangible, arising out of the negligent acts
20 or omissions of employees, agents or officers of DISTRICT during the
21 term of this AGREEMENT.

22 10.0 CONFIDENTIALITY.

23 A. SUPERINTENDENT and DISTRICT shall maintain confidentiality
24 of their respective records and information, governing the
25 confidentiality of client or student information for Medi-Cal
clients served under this AGREEMENT. Applicable laws include, but

1 are not limited to, 42 U.S.C. Section 1396a(a)7, 42 CFR Section
2 431.300, Welfare and Institutions Code, Section 14100.2 and 22
3 California Code of Regulations Section 51009 and all applicable
4 Federal and/or STATE laws or regulations as each may now exist or be
5 hereafter amended. The confidentiality obligations contained in
6 this section shall survive termination of this AGREEMENT.

7 B. DISTRICT understands and agrees to take all reasonable
8 steps to avoid unauthorized disclosure of any of SUPERINTENDENT'S
9 agents' proprietary data provided for purposes of this AGREEMENT
10 hereinafter defined as data file specifications, related
11 instructions, management reports, training materials, plans or other
12 information relating to the performance of SUPERINTENDENT'S agents
13 services hereunder, disclosed by SUPERINTENDENT to DISTRICT pursuant
14 to this AGREEMENT. DISTRICT shall not during or after the term of
15 this AGREEMENT, permit the copying, duplication, or use of any of
16 SUPERINTENDENT'S agents' proprietary data by or to any person other
17 than authorized employees, agents or representatives of DISTRICT.

18 11.0 ACCURACY OF INFORMATION. DISTRICT shall make reasonable effort
19 to assure that the information supplied to SUPERINTENDENT hereunder
20 shall be true, complete, and accurate in all respects. DISTRICT
21 shall assume sole responsibility for the truth, completeness and
22 accuracy of all information supplied to SUPERINTENDENT and agrees
23 that SUPERINTENDENT shall have no responsibility or liability for
24 the truth, completeness or accuracy of any information submitted by
25 DISTRICT hereunder. SUPERINTENDENT reserves the right to not certify

1 SMAA invoice(s) that do not comply with STATE and Federal SMAA
2 requirements.

3 12.0 LIMITATION OF LIABILITY. SUPERINTENDENT shall not be liable
4 for damages or losses to DISTRICT employees, agents, independent
5 contractors or students relating to lost medical services or lost
6 data under this AGREEMENT. SUPERINTENDENT shall not be liable for
7 any sums DISTRICT does not obtain in reimbursement from the STATE,
8 or for any incidental, indirect, special or consequential damages to
9 DISTRICT arising from the denial of any request for reimbursement
10 from the STATE.

11 13.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this
12 AGREEMENT shall not be assigned by the DISTRICT without prior
13 written approval of SUPERINTENDENT.

14 14.0 COMPLIANCE WITH APPLICABLE LAWS. The services completed herein
15 must meet the approval of the DISTRICT and shall be subject to the
16 DISTRICT'S general right of inspection to secure the satisfactory
17 completion thereof. SUPERINTENDENT and DISTRICT agree to comply
18 with all Federal, STATE and local laws, rules, regulations and
19 ordinances that are now or may in the future become applicable to
20 SUPERINTENDENT or DISTRICT'S, equipment and personnel engaged in
21 operations covered by this AGREEMENT or accruing out of the
22 performance of such operations.

23 15.0 LOBBYING RESTRICTIONS AND DISCLOSURE CERTIFICATION. DISTRICT
24 shall complete and return with the fully executed AGREEMENT the
25 Certification Regarding Lobbying form, Appendix "B", attached hereto
and incorporated by reference herein, that the DISTRICT has not

1 made, and will not make, any payment prohibited by Item 1 of the
2 Certification Regarding Lobbying form.

3 16.0 DEBARMENT AND SUSPENSION CERTIFICATION. By signing this
4 AGREEMENT, DISTRICT certifies to the best of its knowledge and
5 belief, that it:

6 a. Is not presently debarred, suspended, proposed for
7 debarment, declared ineligible, or voluntarily excluded by any
8 federal department or agency;

9 b. Has not within a three-year period preceding this
10 AGREEMENT been convicted of or had a civil judgement rendered
11 against them for commission of fraud or a criminal offense in
12 connection with obtaining, attempting to obtain, or performing a
13 public (Federal, STATE or local) transaction or contract under a
14 public transaction; violation of Federal or STATE antitrust statutes
15 or commission of embezzlement, theft, forgery, bribery,
16 falsification or destruction of records, making false statements, or
17 receiving stolen property.

18 c. Is not presently indicted for or otherwise criminally or
19 civilly charged by a government entity (Federal, STATE or local)
20 with commission of any of the offenses enumerated in Section 16.0(b)
21 herein; and

22 d. Has not within a three-year period preceding this
23 AGREEMENT had one or more public transactions (Federal, STATE or
24 local) terminated for cause or default.

1 e. The terms and definitions herein have the meanings set
2 out in the Definitions and Coverage sections of the rules
3 implementing Federal Executive Order 12549.

4 f. If DISTRICT is unable to certify to any of the statements
5 in this certification, DISTRICT shall submit an explanation to
6 SUPERINTENDENT.

7 g. If DISTRICT knowingly violates this certification, in
8 addition to other remedies available to the Federal Government, the
9 Department of Health Care Services (DHCS) may terminate this
10 AGREEMENT for cause or default.

11 17.0 NON-DISCRIMINATION. In the performance of this AGREEMENT,
12 SUPERINTENDENT and DISTRICT agree that they shall not engage nor
13 employ any unlawful discriminatory practices in employment of
14 personnel or in any other respect on the basis of sex, race, color,
15 ethnicity, national origin, ancestry, religion, age, marital status,
16 medical condition, sexual orientation, physical or mental disability
17 or any other protected group in accordance with the requirements of
18 all applicable Federal or STATE law.

19 18.0 TOBACCO USE POLICY. In the interest of public health,
20 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
21 use of any tobacco products are prohibited in buildings and
22 vehicles, and on any property owned, leased or contracted for by the
23 SUPERINTENDENT pursuant to SUPERINTENDENT' Policy 400.15. Failure
24 to abide with conditions of this policy could result in the
25 termination of this AGREEMENT.

1 19.0 TERMINATION. SUPERINTENDENT or DISTRICT may, at any time, with
2 or without cause, terminate this AGREEMENT with the giving of thirty
3 (30) days prior written notice to the other party. However, once
4 SUPERINTENDENT has submitted a RMTS Roster Report to the Department
5 of Health Care Services (DHCS), according to the School-based Medi-
6 Cal Administrative Activities (SMAA) Manual, DISTRICT may not
7 terminate until the next quarter survey period.

8 20.0 NOTICE. All notices or demands to be given under this
9 AGREEMENT by either party to the other shall be in writing and given
10 either by: (a) personal service or (b) by U.S. Mail, mailed either
11 by registered or certified mail, return receipt requested, with
12 postage prepaid. Service shall be considered given when received if
13 personally served or if mailed on the third day after deposit in any
14 U.S. Post Office. The address to which notices or demands may be
15 given by either party may be changed by written notice given in
16 accordance with the notice provisions of this section. As of the
17 date of this AGREEMENT, the addresses of the parties are as follows:

18 DISTRICT: Santee Elementary School District
19 9625 Cuyamaca St.
20 Santee, CA California 92071
21 Attn: Tim Larson

22 SUPERINTENDENT: Orange County Superintendent of Schools
23 200 Kalmus Drive
24 Costa Mesa, California 92626
25 Attn: Patricia McCaughey

21.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek
redress for violation of, or to insist upon, the strict performance
of any term or condition of this AGREEMENT shall not be deemed a
waiver by that party of such term or condition, or prevent a

1 subsequent similar act from again constituting a violation of such
2 term or condition.

3 22.0 SEVERABILITY. If any term, condition or provision of this
4 AGREEMENT is held by a court of competent jurisdiction to be
5 invalid, void, or unenforceable, the remaining provisions will
6 nevertheless continue in full force and effect, and shall not be
7 affected, impaired or invalidated in any way.

8 23.0 GOVERNING LAW. The terms and conditions of this AGREEMENT
9 shall be governed by the laws of the State of California with venue
10 in Orange County, California.

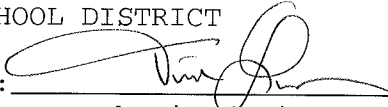
11 24.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
12 attached hereto constitute the entire agreement among the Parties to
13 it and supercedes any prior or contemporaneous understanding or
14 agreement with respect to the services contemplated, and may be
15 amended only by a written amendment executed by both Parties to the
16 AGREEMENT.

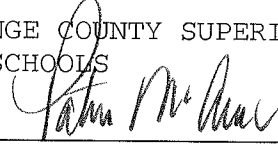
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18
19
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22
23
24
25

1 IN WITNESS WHEREOF, the Parties hereto set their hands.

2 DISTRICT: SANTEE ELEMENTARY
3 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

4 BY: 
Authorized Signature

BY: 
Authorized Signature

5 PRINTED NAME: Tim Larson

PRINTED NAME: Patricia McCaughey

6 TITLE: Asst. Supt. HR/Pupil Serv

TITLE: Coordinator

7 DATE: 5/14/15

DATE: May 6, 2015

8 _____
FEDERAL IDENTIFICATION NUMBER

9
10
11
12 Santee Elementary SD-MAA 2015-2016 (41738)
ZIP12/GF



**MEDI-CAL ADMINISTRATIVE ACTIVITIES (MAA)
 DISTRICT INFORMATION
 2015-2016**

1. DISTRICT/SCHOOL

District/School Name *County*

Claiming Unit: _____
If different than name above.

2. DISTRICT MAA COORDINATOR

Name *District Job Title*

Street Address *City, State, Zip*

Mailing Address (if different than street address) *City, State, Zip*

Phone (please include extension) *Fax* *Email*

3. SUPERVISOR OF DISTRICT MAA COORDINATOR

Name *District Job Title*

Phone (please include extension) *Fax* *Email*

Check box for this person to be included in communications.

4. (a) ALTERNATE DISTRICT CONTACT – MAA COORDINATOR DESIGNEE

Name *District Job Title*

Phone (please include extension) *Fax* *Email*

Check box for this person to be included in communications.

5. (b) ALTERNATE DISTRICT CONTACT – FISCAL DESIGNEE

Name *District Job Title*

Phone (please include extension) *Fax* *Email*

Check box for this person to be included in communications.

MEDI-CAL ADMINISTRATIVE ACTIVITIES (MAA)
DISTRICT INFORMATION
2015-2016

Appendix A

6. DATES MAA COORDINATOR WILL NOT BE AVAILABLE DURING THE SUMMER

June 2015: _____ July 2015: _____

August 2015 _____ September 2015: _____

Name of Alternate District Contact during summer (June-September, 2015)

Phone

Email

7. FIRST STUDENT ATTENDANCE DATE(S) _____, 2015 _____, 2015

8. STUDENT ATTENDANCE BREAKS Winter: _____ to _____, 2016

Spring: _____ to _____, 2016

9. MAA COORDINATION & TRAINING SUBCONTRACTOR/VENDOR

Company Name

Contact

Contact Job Title

Mailing Address

City, State, Zip

Phone

Fax

Email

PRINTED NAME OF PERSON FILLING OUT FORM

JOB CLASSIFICATION TITLE

DATE

Item F. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item F.

Discussion and/or Action Item F.1.1.
Prepared by Cathy A. Pierce
June 2, 2015

Appointment of Director I, Curriculum and
Assessment

BACKGROUND:

The Educational Services' Director I, Curriculum and Assessment position has become vacant due to a resignation effective June 18, 2015.

Administration recommends that Kristin Baranski, who currently serves as Principal, be appointed as Director I, Curriculum and Assessment. This appointment would be effective July 1, 2015. Kristin Baranski brings substantial knowledge and expertise in curriculum design and implementation into this role. Kristin's skills and leadership abilities will be an asset to the District as we continue to move forward.

RECOMMENDATION:

Administration recommends the Board of Education appoint Kristin Baranski as the Director I, Curriculum and Assessment effective July 1, 2015.

FISCAL IMPACT:

The annual cost for the Director I, Curriculum and Assessment will be \$131,328 plus employee health and statutory benefits and will be paid from the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

Discussion and/or Action Item F.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
June 2, 2015

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period April 1, 2015 through April 30, 2015 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$7,714,073; cash receipts of \$5,489,009; and disbursements of \$4,558,673, are reflected for the period of April 1, through April 30, 2015 resulting in an ending cash balance of \$8,644,409 as of April 30, 2015.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

Monthly Financial Report - April

1

CASH REPORT FOR APRIL

		Actual	Projected*
Beginning Cash Balance as of April 1, 2015		\$7,714,073	\$8,081,118
INCOME			
A. Local Control Funding Formula			
State Aid	\$ 2,146,941		
Property Taxes	\$ 2,537,054		
		4,683,995	
B. Federal Income			
Federal Funding	6,991		
		6,991	
C. State Income			
Categorical Funding			
Unrestricted State Funding	41,180		
Lottery	268,465		
		309,645	
D. Local Income			
Other Local Income	113,873		
Spec Ed	325,904		
Interest	10,957		
		450,734	
E. Due to/Due from other funds		37,644	
F. Debt Proceeds		-	
TOTAL INCOME		\$5,489,009	\$4,801,114
Beginning Balance Plus Income		\$13,203,082	\$12,882,232
DISBURSEMENTS			
G. Commercial Warrants	\$ 582,223		
H. Payroll Warrants	3,186,837		
I. Statutory Employee Benefits	505,982		
J. Health & Welfare	218,940		
K. Other Outgo	64,691		
L. Interfund Borrowing Out	-		
M. Budget Adjustments	-		
TOTAL DISBURSEMENTS		\$4,558,673	\$5,475,501
Ending Cash Balance as of April 30, 2015		\$8,644,409	\$7,406,730

* Based on Cash Flow Projection updated for 2nd Interim FY 2014-15

**Budget Revisions
Through April 30, 2015
2014-15 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	10,456,554	1,350,410	11,806,964
Estimated Income	39,862,548	11,499,026	51,361,574
Estimated Expenditures	<u>43,355,229</u>	<u>12,666,970</u>	<u>56,022,199</u>
Change in Fund Balance	(3,492,681)	(1,167,944)	(4,660,625)
Projected Ending Fund Balance	6,963,873	182,466	7,146,339
Less: Restricted Program Carryovers	-	182,466	182,466
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	15,000	-	15,000
Stores Inventory	28,440	-	28,440
Less: Assigned Vacation Carryover	190,538	-	190,538
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,680,666	-	1,680,666
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	4,673,360	-	4,673,360
Fund 17 Projected End of Year Balance	<u>2,885,713</u>	<u>-</u>	<u>2,885,713</u>
Projected Reserves	<u>9,239,739</u>	<u>-</u>	<u>9,239,739</u>
As a % Estimated Expense Total	16.49%		
* Projected Reserve % 2015-16	16.87%		
* Projected Reserve % 2016-17	12.39%		

* Based on most recent Multi-Year Projection at 2nd Interim FY 2014-15

BACKGROUND:

The District provides access to health and welfare benefits through group coverage for active employees, former employees qualifying for extended benefits under the Consolidated Omnibus Budget Reconciliation Act (COBRA), and retirees. The portion of premiums paid by the District and those paid by the individual will vary from year to year depending on changes in premium costs initiated by carriers and/or 3rd party administrators, provisions of collective bargaining agreements, applicable laws and regulations, and Board policies.

The District pays its portion of premium costs using established procedures for remittance through payroll and/or commercial warrant transactions. The individual may be responsible for payment of all, or a portion of, the monthly premium costs for single coverage exceeding established CAPs, if applicable, and/or covered dependents. In general, the District remits the individual's portion of premium costs for health and welfare benefits to vendors on behalf of the individual using the following methods:

Group	Primary Payment Method	Secondary Payment Method
<i>Active Employees</i>	Automatic Payroll Deduction Remitted to Vendor	Direct Remittance to Vendor with Invoice Issued to Individual Requesting Advance Payment or Reimbursement: <i>(used when an employee's monthly pay is not sufficient to cover the employee's payment responsibility)</i>
<i>Former Employees Qualifying for COBRA Benefits</i>	Direct Remittance to Vendor with Invoice Issued to Individual for Advance Payment	None
<i>Retirees</i>	Direct Remittance to Vendor with Invoice Issued to Individual for Advance Payment	None

Currently, the cost of single coverage for retirees exceeds the established CAP in many cases thereby requiring the District to collect funds from the retiree for a portion of single coverage as well as any dependents the retiree might want to cover. Below are tables outlining the single coverage premium costs and CAPs:

Certificated Non-Management

Retiree (Single Coverage)	Kaiser HMO	Anthem HMO	Kaiser HSA	Anthem HSA
Medical	6,715.32	8,304.12	5,253.48	5,944.80
District CAP	7,200.00	7,200.00	7,200.00	7,200.00
Retiree Paid	0.00	1,104.12	0.00	0.00
Net District Paid	6,715.32	7,200.00	5,253.48	5,944.80

Classified Non-Management (Full-Time)

Retiree (Single Coverage)	Kaiser HMO	Anthem HMO	Kaiser HSA	Anthem HSA
Medical	6,715.32	8,304.12	5,253.48	5,944.80
District CAP	6,292.00	6,292.00	6,292.00	6,292.00
Retiree Paid	423.32	2,012.12	0.00	0.00
Net District Paid	6,292.00	6,292.00	5,253.48	5,944.80

Management/Confidential

Retiree (Single Coverage)	Kaiser HMO	Anthem HMO	Kaiser HSA	Anthem HSA
Medical	6,715.32	8,304.12	5,253.48	5,944.80
District CAP	7,200.00	7,200.00	7,200.00	7,200.00
Retiree Paid	0.00	1,104.12	0.00	0.00
Net District Paid	6,715.32	7,200.00	5,253.48	5,944.80

Over the past year, the District has been having increasing difficulty collecting amounts owed from retirees as well as from COBRA participants for their portion of costs. As of April 30, 2015, there were 6 accounts for retirees with negative balances more than one month in arrears totaling \$4,227.

Administration recommends that the Board engage in a discussion regarding the following decision questions:

- Should a Board policy be developed to govern the handling of unpaid accounts for retiree and COBRA participant health benefits to include the following:
 - Methods for following up on unpaid accounts
 - Grace periods for payments
 - Provisions for terminating coverage when payments are delinquent
- Should district procedures mandate that retirees setup automatic monthly deductions from STRS/PERS retirement checks to pay the District for the retiree's portion of health benefit costs?

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$4,227 for negative balance accounts for retirees.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.2.

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Agenda Item G.

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

3. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Property Addresses:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

4. **Student Matters** (Ed Codes 35146, 48912, and 48918)

5. **Public Employee Performance Evaluation (Gov. Code § 54957)**
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT